

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

Workforce Development Department Administration Office
Workforce Development Board Conference Room
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, SEPTEMBER 12, 2018 at 10:15 A.M.

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

10:15 A.M. CONVENE MEETING OF THE WORKFORCE DEVELOPMENT YOUTH COMMITTEE

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Adoption of Agenda
- 4) Introductions

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from May 30, 2018 Youth Committee Meeting

PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

PRESENTATION

- 7) GenerationGo! Presentation

REPORTS AND INFORMATION

- 8) Member Announcements
- 9) County Report

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711 This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: September 12, 2018

ITEM: (5)

SUBJECT: Approve Minutes from May 30, 2018 Youth Committee Meeting

PRESENTED BY: Mariann Johnson, Deputy Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from May 30, 2018 Youth Committee Meeting

BACKGROUND: See attached minutes

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, MAY 30, 2018 10:15 a.m.

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
John Andrews	
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	
Tony Myrell	X
Jon Novack	X
*Fernando Olivarez	
William Sterling	X
*Hassan Webb	
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	
WDD Staff	Present
Coley Bowman	X
Fred Burks	X
Curtis Compton	X
Miguel McQueen	X
Stephanie Murillo	X
Mariann Johnson	X
Janeth Tran	X

OPENING

- 1) **Chair called meeting to order at 10:23 a.m.**
- 2) **Pledge of Allegiance** led by Ken Boshart
- 3) **Adoption of Agenda**
Chair called for a motion to adopt the agenda. Will Sterling motioned; Lowell King seconded. None opposed, motion carried.
- 4) **Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approve Minutes from March 21, 2018 Youth Committee Meeting**
Chair called for a motion to approve the minutes. Lowell King motioned; Will Sterling seconded. None opposed, motion carried.

PUBLIC COMMENTS

- 6) **Comments from the General Public in Attendance**
No public comments presented.

PRESENTATION

- 7) **Transition Partnership Program (TPP) Career Information Day**
Sandy Mortensen from the CRY-ROP Director of Student Services and Helen Junker, East Valley SELPA's Transition Case Technician provided a PowerPoint presentation and discussed the Career Information Day, which provides transitioning high school seniors, with disabilities, an opportunity to meet with employers within their area of interest to learn more about jobs and industry. They also thanked the Workforce Board for the financial support they received for the event. They provided an overview of the schools that attended, the number of students from each high school that attended and the schedule followed throughout the day.

REPORTS AND INFORMATION

8) Strategic Action Goals Report – Career Pathways

Mariann Johnson reported on the Career Pathways Program. There were 14 students that recently finished the pilot program and several are enrolling at Valley College. These students will be taking the Medical Assistant test soon. Additional districts are currently working to add Career Pathways programs, which include Colton and Yucaipa.

MEMBER ANNOUNCEMENTS

9) Member Announcements - None

COUNTY REPORT

10) County Report

Mariann Johnson presented item. The AJCC staff recently completed the California Employer's Association Professional Edge Training for trainers. There is some discussion for the career pathways project about mapping high school classes to college classes. We may be working with Norco College to provide training about apprenticeships to the staff we are working with from the community colleges. This would allow us to transition some of the career pathways into apprenticeships.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned and Tony Myrell seconded the motion. None opposed; motion carried.

Meeting adjourned at 10:40 a.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, July 18, 2018 at 10:15 a.m. to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.

Devra Bell – WDB Secretary