

**WORKFORCE DEVELOPMENT BOARD  
ECONOMIC DEVELOPMENT AND BUSINESS RESOURCE COMMITTEE MEETING**  
Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, SEPTEMBER 12, 2018, 11:30 a.m.**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>
Jonathan Novack (Chair)	X
John Andrews	X
Phil Cothran	X
Mike Gallo	X
*Peggi Hazlett	X
Terry Klenske	X
*Audrey Mathews	X
Tony Myrell	
B.J. Patterson	
William Sterling	X
Anita Tuckerman	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Sandy Harmsen	X
Reg Javier	X
<b>WDD Staff</b>	<b>Present</b>
Fred Burks	X
Michael Ector	X
Mariann Johnson	X
Miguel McQueen	X
Stephanie Murillo	X

**OPENING**

- 1) **Chair called meeting to order** at 11:38 a.m.
- 2) **Pledge of Allegiance** – Pledge was led by John Andrews
- 3) **Adoption of Agenda** – The Chair requested a motion to adopt the agenda. Will Sterling motioned; Peggi Hazlett seconded. None opposed. Motion carried.
- 4) **Introductions** – Introductions were made.

**REVIEW AND APPROVAL OF MEETING MINUTES**

- 5) **Approval of Minutes from the May 30, 2018 Economic Development and Business Resources (EDBR) Committee Meeting**  
The Chair requested a motion to approve the minutes. Peggi Hazlett motioned; John Andrews seconded. None opposed. Motion carried.

**PUBLIC COMMENT**

- 6) **Comments from the General Public in Attendance**  
No public comment cards were presented

## **WORKSHOP**

### **7) High Desert Training Center**

Fred Burks led the workshop and provided the background for the need to have the High Desert Training Center. In June, Mr. Burks had been notified that the High Desert Manufacturing Council had started working with Victor Valley College (VVC) directly and subsequent meetings occurred with Dr. Wagner of VVC and his staff. It was determined that there is a need for additional training courses outside of Manufacturing, so Dr. Wagner approached the Board of VVC to obtain approval to move forward with obtaining a building for this training. Their Board approved Dr. Wagner's request and further meetings and discussions will continue to move the project along. Jon Novack acknowledged the efforts of Mr. Burks and Anita Tuckerman and many others who have worked tirelessly to get this project moving forward. Reg Javier acknowledged Jon Novack for his efforts as well and requested that the project gets scaled.

### **8) Business Engagement for GenerationGo!**

Mariann Johnson led the workshop. A discussion ensued about the importance of engaging businesses and providing information to those companies to help place students that are completing their Career Pathways program and entering the workforce. Mike Gallo noted that there is a strategic effort to connect students from school to work in the community and there has been a change in expectations from employers with respect to soft skills of potential employees.

## **REPORTS AND INFORMATION**

### **9) EDBR Committee Program Year 2018-2019 Strategic Action Goals Report – Business Field Team**

Curtis Compton provided updates to the committee members. He stated that the Business Services Representatives (BSRs) are now attending Rotary and Chamber of Commerce meetings to help get the GenerationGo! message out to the businesses. He expressed that this initiative is already successful, as the BSRs are visiting businesses that they would not have visited in the past. In addition, these meetings are now leading to invitations to other meetings. Mr. Compton encouraged the Committee members to have a BSR come speak at meetings on behalf of the members, if needed. He also requested that upon completion of a visit with a BSR, each Committee member needs to complete and/or provide information about their visit, so they can see what information was valuable to the member.

### **10) Member Announcements**

Peggy Hazlett announced a pancake breakfast that will take place on Sept. 13<sup>th</sup> from 7:30-8:30 a.m. at the Ontario Airport Center. There will be a Workforce Housing discussion called "Who Can Afford the American Dream".

### **11) County Report**

Michael Ector reported on the upcoming job fairs, including September 26<sup>th</sup> at the Ontario Convention Center and October 11<sup>th</sup> at the Victorville County Fairgrounds. Jon Novack noted that he participated in the last job fair and said there was a lot of energy at the event and he encouraged everyone to attend these events.

**ADJOURNMENT**

Chair called for a motion to adjourn. William Sterling motioned. John Andrews seconded. None opposed; motion carried.

Meeting ended at 12:39 p.m.

The next WDB Economic Development and Business Resource Committee meeting is scheduled for Wednesday, November 14, 2018 at 11:30 a.m. and will be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.



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Devra Bell, WDB Secretary