

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**  
Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, NOVEMBER 14, 2018 12:45 p.m.**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>
Anita Tuckerman (Chair)	X
*Beth Burt	X
*Stephanie Congdon	X
Phil Cothran	X
*Douglas Fazekas	
*Tamica Fouts- Rachal	
Cherilyn Greenlee	X
*Yukiko Long	
*Audrey Mathews	X
Tony Myrell	
*Pauline Pina	
*Jessica Rodriguez	X
William Sterling	X

*\*Public Members*

<b>Members</b>	<b>Present</b>
* Vince Toms	
Jonathan Weldy	
Joseph Williams	
<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Sandy Harmsen	X
Reg Javier	
<b>WDD Staff</b>	<b>Present</b>
Fred Burks	X
Michael Ector	X
Mariann Johnson	
Stephanie Murillo	X
Miguel McQueen	X

**OPENING**

- 1) **Chair called meeting to order** at 12:52 p.m.
- 2) **Pledge of Allegiance** - Pledge was led by Will Sterling
- 3) **Adoption of Agenda** - Chair called for a motion to adopt the agenda. Will Sterling motioned; Audrey Mathews seconded. None opposed. Motion carried.
- 4) **Introductions** were made.

**REVIEW AND APPROVAL OF MEETING MINUTES**

- 5) **Approval of Minutes from September 12, 2018 Special Populations Committee Meeting**  
The Chair called for a motion to approve the minutes. Will Sterling motioned; Audrey Mathews seconded. None opposed. Phil Cothran abstained. Motion carried.

**PUBLIC COMMENT**

- 6) **Comments from the General Public in Attendance**  
No public comments were submitted.

## WORKSHOP

### **7) Prison to Employment Initiative**

Stephanie Murillo led the workshop with updated information from the last meeting. We received the Regional Planning Grant and are in the process of updated the regional plan to reflect that our services include the justice involved. A discussion ensued about the training available to inmates while still incarcerated and the importance that they obtain some training before being released, as well as after release. Some of those trainings could include writing resumes, obtaining a GED, securing transportation to a new job and obtaining identification cards. Determining which employers will hire felons was also discussed. Since some employers are not aware of an applicant's former involvement in the justice system until they are in the background process for a job, it may be helpful if employers make a note in their job announcement that a background check will be conducted, so all parties are aware of the situation and a discussion could ensue on the front end during the interview process.

Anita Tuckerman noted that we need to continue having discussions on each of the special population categories, so we can focus our efforts on making progress for each one.

## REPORTS AND INFORMATION

### **8) Special Populations Committee Program Year 2018-19 Strategic Action Goals Report**

Miguel McQueen provided updates. The Chair continues to review the makeup of the committee and interviews will be conducted with individuals interested in joining. This may require the reduction of committee members that represent the disabilities category. In addition, the Special Populations Committee members will be sent an interest form, where they will reaffirm their interest in being a Special Populations Committee member. The Chair, Anita Tuckerman, will review and assess the make-up of the Committee to ensure that the members are representative of the targeted special populations groups within the County.

### **9) Member Announcements**

None

### **10) County Report**

Miguel McQueen discussed the Vision2Work initiative, which will promote everything in the county that affects employment. The official name of this initiative will be decided this week by the County Executive Officers. A Board item will be presented at the 12/18 Board of Supervisors meeting and the initiative should begin in January, 2019.

## ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned. Audrey Mathews seconded the motion. None opposed; Motion carried.

Meeting ended at 1:56 p.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, January 9, 2019 at 12:45 p.m. and will be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92401.

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Devra Bell, WDB Secretary