

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Department Administration Office
Workforce Development Board Conference Room
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JULY 10, 2019 at 9:00 AM – 10:30 AM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

9:00 AM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT SPECIAL POPULATIONS COMMITTEE

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Adoption of Agenda
- 4) Introductions

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from May 22, 2019 Special Populations Committee Meeting

PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

WORKSHOP

- 7) Community Members with Disabilities Focus Group
 - Presentation by Jessica Rodriguez, Goodwill of Southern California
- 8) Focus Group Discussion

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting. The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711
This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: July 10, 2019

ITEM: (5)

SUBJECT: Approve Minutes from May 22, 2019 Special Populations
Committee Meeting

PRESENTED BY: Molly Wiltshire, Assistant Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from May 22, 2019 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, MAY 22, 2019 12:45 p.m.

MINUTES

Attendance:

Members	Present
Anita Tuckerman (Chair)	X
*Beth Burt	
*Stephanie Congdon	X
Phil Cothran	
*Tamica Foots- Rachal	
Cherilyn Greenlee	X
*Yukiko Long	X
*Audrey Mathews	
Tony Myrell	
*Pauline Pina	
*Jessica Rodriguez	X
William Sterling	X

**Public Members*

Members	Present
* Vince Toms	
Jonathan Weldy	X
Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	
Reg Javier	X
WDD Staff	Present
Fred Burks	X
Mariann Johnson	X
Stephanie Murillo	X

OPENING

- 1) **Chair called meeting to order** at 1:11 p.m.
- 2) **Pledge of Allegiance** - Pledge was led by Will Sterling
- 3) **Adoption of Agenda** - Chair called for a motion to adopt the agenda. Jessica Rodriguez motioned; Cheri Greenlee seconded. None opposed. Motion carried.
- 4) **Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from September 12, 2018 Special Populations Committee Meeting**
The Chair called for a motion to approve the minutes. Will Sterling motioned; Cheri Greenlee seconded. None opposed. Motion carried.

PUBLIC COMMENT

- 6) **Comments from the General Public in Attendance**
No public comments were submitted.

WORKSHOP

7) Committee Update

Anita Tuckerman provided an update regarding the structure of the Special Populations Committee, which will now include workshops that will focus on a specific population, with the May meeting focusing on the Justice-Involved population.

8) Justice-Involved Population Focus Group

Stephanie Murillo provided a hand out showing the re-entry population. The data included statistics regarding the number of people in the Inland Empire, the percentage of individuals involved in the justice system and the recidivism rates in the County. Discussions ensued regarding individuals that are released into a different county than their own neighborhood, which contributes to the level of homelessness. Also discussed was the need to inform these individuals of services available to them upon release from prison. One of the most difficult barriers for these individuals is getting transportation to and from their required appointments. The need for additional resources was also discussed. Two individuals that were involved in the justice system shared their story with the Committee members. One of the individuals volunteered to participate in a peer-to-peer program with other justice-involved individuals, as he wants to give back to the community. He expressed the need for assistance with transportation as well.

ADJOURNMENT

Chair called for a motion to adjourn. Cheri Greenlee motioned. Jessica Rodriguez seconded the motion. None opposed; Motion carried.

Meeting ended at 2:18 p.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, July 10, 2019 at 9:00 am and will be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.

Devra Bell, WDB Secretary