

**Workforce Development Board  
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, JULY 10, 2019 12:30 p.m.**

**MINUTES**

**Attendees:**

<b>Members</b>	<b>Present</b>
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	X
Tony Myrell	
Jon Novack	X
*Fernando Olivarez	
William Sterling	X
Jonathan Weldy	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Sandy Harmsen	X
Molly Wiltshire	X
<b>WDD Staff</b>	<b>Present</b>
Fred Burks	X
Mariann Johnson	X
Stephanie Murillo	X

**OPENING**

- 1) **Chair called meeting to order** at 12:30 p.m.
- 2) **Pledge of Allegiance** led by Will Sterling
- 3) **Adoption of Agenda**  
Chair called for a motion to adopt the agenda. Will Sterling motioned; Lowell King seconded. None opposed, motion carried.
- 4) **Introductions** were made.

**REVIEW AND APPROVAL OF MEETING MINUTES**

- 5) **Approve Minutes from the November 14, 2018 Youth Committee Meeting**  
The Chair requested a motion to approve the minutes from the November 14, 2018 Youth Committee Meeting. Will Sterling motioned; Jon Novack seconded the motion. None opposed. Motion carried.
- 6) **Approve Minutes from the May 22, 2019 Youth Committee Meeting**  
The Chair requested a motion to approve the minutes from the May 22, 2019 Youth Committee Meeting. Will Sterling motioned; Jonathan Weldy seconded the motion. None opposed. Phil Cothran abstained. Motion carried.

**PUBLIC COMMENTS**

- 7) **Comments from the General Public in Attendance**  
There were no Public Comment cards presented.

B.J. Patterson reviewed the new format of the workshop and encouraged all attendees to be involved in the discussions. He noted that the providers in the room can help leverage the discussion.

## **WORKSHOP**

### **8) Foster Youth Focus Group**

Kristin Hinds, Child Welfare Services Manager and Myriam Cosey, Independent Living Program Supervisor, introduced Jayshanai Walker, a current Peer and Family Assistant (PFA). A discussion ensued about the Foster Youth system and the challenges these individuals face with obtaining employment. The PFA will reach out to the youth and discuss their goals for employment, assist with the completion of employment applications and forward those to the Workforce Development Department. Ms. Walker discussed some of the barriers they also encounter, such as transportation to and from the centers and/or employers, not having access to internet at their homes and the challenge of these foster youth moving from one home to another, which creates difficulties to maintain consistent support.

Further discussions occurred about how to improve communications between Child and Family Services, Workforce Development and the Providers, to ensure the optimum experience and training opportunities for these Foster Youth. A follow up meeting with Child and Family Services was requested by the Chair in 6 months, to determine if there was improvement in communications between all parties.

### **9) GenerationGo! Career Pathways Toolkits**

Mariann Johnson provided an overview of the documents in the GenerationGo! toolkits, which include brochures for employers explaining the program, worksite agreements, a manual from San Bernardino College, documents from Workforce Development that the students sign and additional sections with documents for school personnel and the interns. The toolkit will ultimately be put on a thumb drive for efficient storage and easy portability.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Dale Marsden motioned and Lowell King seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:58 p.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, September 18, 2019 at 12:30 p.m. to be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92401.

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Devra Bell – WDB Secretary