

**WORKFORCE DEVELOPMENT BOARD  
ECONOMIC DEVELOPMENT AND BUSINESS RESOURCE COMMITTEE MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, JULY 10, 2019, 10:30 a.m.**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>	<b>Staff to WDB</b>	<b>Present</b>
Jonathan Novack (Chair)	X	Devra Bell	X
John Andrews		Sandy Harmsen	X
Phil Cothran	X	Molly Wiltshire	X
Mike Gallo		<b>WDD Staff</b>	<b>Present</b>
*Peggi Hazlett	X	Fred Burks	X
*Audrey Mathews	X	Mariann Johnson	X
Tony Myrell		Stephanie Murillo	X
B.J. Patterson	X		
William Sterling	X		
Anita Tuckerman	X		

*\*Public Members*

**OPENING**

- 1) **Chair called meeting to order** at 10:38 a.m.
- 2) **Pledge of Allegiance** – Pledge was led by Phil Cothran
- 3) **Adoption of Agenda** – The Chair requested a motion to adopt the agenda. Anita Tuckerman motioned; Will Sterling seconded. None opposed. Motion carried.
- 4) **Introductions** – Introductions were made.

**REVIEW AND APPROVAL OF MEETING MINUTES**

- 5) **Approval of Minutes from the May 22, 2019 Economic Development and Business Resources (EDBR) Committee Meeting**

The Chair requested a motion to approve the minutes. Anita Tuckerman motioned; Will Sterling seconded the motion. None opposed. Motion carried.

**PUBLIC COMMENT**

- 6) **Comments from the General Public in Attendance**

No public comment cards were presented

Jon Novack provided an overview of the new workshop format to the committee members. He passed out the overview of the notes from the annual retreat this past May, so members and the audience could review the goals of the EDBR Committee.

Molly Wiltshire provided an update on the High Desert Training Center. She reported that there is a new President at Victor Valley College and they continue to partner with Stirling Development on this project. Ms. Wiltshire noted that there is a need to create an Advisory Board, who would assist with the review of the schools' curriculum, as well as the Workforce Development Board. A discussion ensued surrounding the need to look at industry sectors and creating training to support those areas. Anita Tuckerman reported on the construction plans, which are 80% completed and once finished, they will be ready to start construction, which should take approximately 90 days to complete. Additional discussions included the need for events to occur in the High Desert, so businesses remain involved. Statistics show that approximately 60,000 people commute away from the high desert to obtain employment and we need to research the data and implement systems to support the employment opportunities for those individuals, so they are not required to commute each day.

## **WORKSHOP**

### **7) Input on Future Labor Market Information Data**

The members of the committee and audience were broken into groups to brainstorm ideas for the future labor market information data that will be collected this next year. Each group then presented their three top ideas for consideration. A list was compiled and provided to the committee members.

## **ADJOURNMENT**

Chair called for a motion to adjourn. B.J. Patterson motioned. Peggi Hazlett seconded. None opposed; motion carried.

Meeting adjourned at 11:57 a.m.

The next WDB Economic Development and Business Resource Committee meeting is scheduled for Wednesday, September 18, 2019 at 10:30 a.m. and will be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.



Devra Bell, WDB Secretary