

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JULY 10, 2019 9:00 a.m.

MINUTES

Attendance:

Members	Present
Anita Tuckerman (Chair)	X
*Stephani Congdon	X
Phil Cothran	X
*Tamica Foots- Rachal	X
Cherilyn Greenlee	X
*Yukiko Long	X
*Audrey Mathews	X
Tony Myrell	
B.J. Patterson	X
*Pauline Pina	X
*Jessica Rodriguez	X
William Sterling	X
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Reg Javier	
Molly Wiltshire	X
Sandy Harmsen	X
WDD Staff	Present
Fred Burks	X
Mariann Johnson	X
Stephanie Murillo	X

OPENING

- 1) **Chair called meeting to order** at 9:07 a.m.
- 2) **Pledge of Allegiance** - Pledge was led by Jonathan Weldy
- 3) **Adoption of Agenda** - Chair called for a motion to adopt the agenda. Cheri Greenlee motioned; B.J. Patterson seconded. None opposed. Motion carried.
- 4) **Introductions** – Anita led the introductions.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from May 22, 2019 Special Populations Committee Meeting**
The Chair called for a motion to approve the minutes. Jessica Rodriguez motioned; Will Sterling seconded. Tamica Foots-Rachal and Phil Cothran abstained. None opposed. Motion carried.

PUBLIC COMMENT

- 6) **Comments from the General Public in Attendance**
No public comments were submitted.

WORKSHOP

7) Community Members with Disabilities Focus Group

Jessica Rodriguez from Goodwill of Southern California provided an overview of the disabilities community, which included a discussion about the different individual disabilities. These included individuals with major disabilities, such as intellectual disabilities; autism; epilepsy; cerebral palsy and developmental disabilities. In addition, Ms. Rodriguez discussed the proper etiquette for working with those individuals that face these types of disabilities.

8) Focus Group Discussion

A discussion ensued about how the etiquette list is utilized. Ms. Rodriguez noted that staff is normally trained on these practices and it could be beneficial if employers also received training. A key highlight of the discussion was working with individuals to determine where their interests lay and how an employer could match these talents to tasks that need to be completed at the jobsite. Also discussed were the challenges of an employer identifying and understanding each persons' capabilities, so they can be matched appropriately to a particular set of duties. The group discussed the possible need for more job developers or agencies out in the field that could visit businesses and help match employees to employers with appropriate job responsibilities.

Lastly, the need for individuals to become their own advocate was discussed. It is important that each individual carry confidence into their interviews and show the employer that they are capable of doing the job at hand.

ADJOURNMENT

Chair called for a motion to adjourn. Stephani Congdon motioned. B.J. Patterson seconded the motion. None opposed; Motion carried.

Meeting ended at 10:28 a.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, September 18, 2019 at 9:00 a.m. and will be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.



Devra Bell, WDB Secretary