

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, SEPTEMBER 18, 2019 12:30 p.m.

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	
Tony Myrell	
Jon Novack	
*Fernando Olivarez	X
William Sterling	X
Jonathan Weldy	

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	
Molly Wiltshire	X
WDD Staff	Present
Fred Burks	X
Mariann Johnson	X
Stephanie Murillo	X

OPENING

- 1) **Chair called meeting to order** at 12:34 p.m.
- 2) **Pledge of Allegiance** led by Lowell King
- 3) **Adoption of Agenda**
Chair called for a motion to adopt the agenda. Will Sterling motioned; Dale Marsden seconded. None opposed, motion carried.
- 4) **Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

5) Approve Minutes from the July 10, 2019 Youth Committee Meeting

The Chair requested a motion to approve the minutes from the July 10, 2019 Youth Committee Meeting. Lowell King motioned; Will Sterling seconded the motion. None opposed. Motion carried.

PUBLIC COMMENTS

6) Comments from the General Public in Attendance

There were no Public Comment cards presented.

WORKSHOP

7) Work Experience - Out of School Youth Program

Stephanie Murillo and Clarissa Jimenez led the presentation. Ms. Jimenez provided an overview of the services available to GenerationGo! out of school youth with barriers to employment, which include preparing for post-secondary school and employment, attaining education and skills training credentials and securing employment with promotional opportunities. She also discussed the various program elements that each provider/partner provides.

Ms. Murillo discussed work experience and that it is the priority service for providers and WIOA. A discussion ensued about the typical jobs and the recruitment process. There is an emphasis on placements in the WDB's priority sectors, which include Construction, Healthcare, Logistics/Transportation, Manufacturing and Professional, Scientific and Technical Services.

Further discussion included those areas that work well, which included relationships with businesses, conversations up front about hiring students after completion of their work experience, connecting the placement to the youth's career goals and aptitude, working with small businesses and connecting with partners, such as Chambers, AJCC's and Business Services teams. Also discussed were some of the challenges encountered, which include the growth/priority industries are not always in alignment with student interest or their aptitudes. Additional challenges include businesses being unable to hire student interns, due to liabilities for their company, students having transportation difficulties getting to and from the business sites and obtaining all of the required documentation to get the student hired. The last item discussed were future plans, which include expanding connections with Business Services, making a LMI – Workforce Roadmap presentation to the youth providers and having focused discussions with industry specialists.

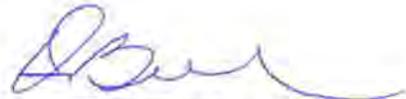
Molly Wiltshire thanked everyone for the great discussion and announced the Y4 event would take place on 10/2/19 from 10:00-3:00 pm at the DoubleTree Hotel in Ontario, CA.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned and Dale Marsden seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:56 p.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, November 6, 2019 at 12:30 p.m. to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.



Devra Bell – WDB Secretary