

## WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

Workforce Development Department Administration Office  
Workforce Development Board Conference Room  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, JANUARY 8, 2020 at 12:30 PM – 2:00 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce). However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

### Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

*"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."*

## AGENDA

### 12:30 PM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT YOUTH COMMITTEE

#### OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Adoption of Agenda
- 4) Introductions

#### REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from November 6, 2019 Youth Committee Meeting

#### PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

#### PRESENTATION

- 7) Career Pathways Update

#### WORKSHOP

- 8) Engaging Foster Youth

#### ADJOURNMENT

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In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415. California Relay Service 711 This WIOA Title -I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Youth Committee  
Agenda Item**

**MEETING DATE:** January 8, 2020

**ITEM:** (5)

**SUBJECT:** Approve Minutes from November 6, 2019 Youth Committee Meeting

**PRESENTED BY:** Molly Wiltshire, Assistant Director  
Workforce Development Department (WDD)

**CONSENT**   X                        **DISCUSSION** \_\_\_\_\_                      **INFORMATION** \_\_\_\_\_

**RECOMMENDATION:** Approve Minutes from November 6, 2019 Youth Committee Meeting

**BACKGROUND:** See attached minutes

**Workforce Development Board  
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, NOVEMBER 6, 2019 12:30 p.m.**

**MINUTES**

**Attendees:**

<b>Members</b>	<b>Present</b>
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	X
Tony Myrell	
Jon Novack	
*Fernando Olivarez	X
William Sterling	X
Jonathan Weldy	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Reg Javier	X
Molly Wiltshire	X
<b>WDD Staff</b>	<b>Present</b>
Fred Burks	X
Mariann Johnson	X
Stephanie Murillo	X

**OPENING**

- 1) **Chair called meeting to order** at 12:34 p.m.
- 2) **Pledge of Allegiance** led by Will Sterling
- 3) **Adoption of Agenda**  
Chair called for a motion to adopt the agenda. Dale Marsden motioned; Will Sterling seconded. None opposed, motion carried.
- 4) **Introductions** were made.

**REVIEW AND APPROVAL OF MEETING MINUTES**

**5) Approve Minutes from the September 18, 2019 Youth Committee Meeting**

The Chair requested a motion to approve the minutes from the September 18, 2019 Youth Committee Meeting. Will Sterling motioned; Lowell King seconded the motion. None opposed. Motion carried.

**PUBLIC COMMENTS**

**6) Comments from the General Public in Attendance**

There were no Public Comment cards presented.

**WORKSHOP**

**7) Y4 Debrief**

Stephanie Murillo provided updates from the Y4 meeting, which was held at the Doubletree Hotel in Ontario. The event was set up with resource tables for the Youth to speak with various businesses, plus a continental breakfast was served. The conference area was set up in a professional design, so it gave the appearance of a convention. There were several motivation speakers including Arel Moody, Rahim Fazal and Yvonne Harvey-Williams. Over 300 students and youth providers attended the event.

### **8) Student Learner Agreement**

Mariann Johnson provided an overview of the GenerationGo! Student Learner Agreement. She discussed the challenges of employers to hire individuals under the age of 18, when the workplace is considered hazardous, which may occur in the construction and manufacturing sectors. The agreement also outlined the conditions for enrollment, including that students cannot be on machinery full time, their work must be intermittent and safety instructions must be reviewed with the student. Additional considerations and recommendations. Ms. Johnson asked the businesses if this agreement would make them more comfortable hiring students. A discussion occurred to discuss each of the items in the agreement.

### **9) Year in Review – Program Year 18/19 – GenerationGo! – Out of School Youth Program**

Stephanie Murillo let the discussion and reviewed the list of providers and sub-contractors; program elements; work experience examples, which included retail, restaurants, childcare, healthcare, parks and recreation and automotive jobs. In addition, she discussed training and supportive services offered, including day care, stipends, tools safety equipment, clothing and transportation, to name a few. The Chair asked the youth providers for input regarding their biggest successes and failures over the past year.

### **ADJOURNMENT**

Chair called for a motion to adjourn. Will Sterling motioned and Lowell King seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:41 p.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, January 8, 2020 at 12:30 p.m. to be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92401.

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Devra Bell – WDB Secretary