

WORKFORCE DEVELOPMENT BOARD MEETING
 Workforce Development Board Conference Room
 Workforce Development Department Administration Office
 290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, OCTOBER 16, 2019, 12:00 p.m.

MEETING MINUTES

ATTENDANCE:

Members			
	Present		Present
Phil Cothran (<i>Chair</i>)	X	Robert Loeun	X
Will Sterling (<i>Vice-Chair</i>)	X	Dale Marsden	
B.J. Patterson (<i>Second Vice-Chair</i>)		Paul Moreno	X
John Andrews	X	Tony Myrell	
Ken Boshart	X	Jon Novack	
Rene Castellanos		Henry Shannon	
Ricardo Cisneros		Anita Tuckerman	X
Mike Gallo	X	Jonathan Weldy	X
Cherilyn Greenlee	X	Joseph Williams	

Staff to WDB	
	Present
Devra Bell	X
Reg Javier	X
Molly Wiltshire	X
WDD Staff & Other	
Fred Burks	X
Curtis Compton	X
Mariann Johnson	X
Stephanie Murillo	X

OPENING

- 1) **Chair Call Meeting to Order** at 12:06 pm
- 2) **Pledge of Allegiance** was led by Will Sterling
- 3) **Adoption of the Agenda** - Chair noted that items 6 & 8 will be presented after item 14. The Chair requested a motion to adopt the agenda as modified. Will Sterling motioned; Mike Gallo seconded the motion. None opposed. Motion carried.
- 4) **Introductions** – The Chair reported that Ricardo Cisneros had joined the General Board, but was unable to attend. He reported that Jon Novack had submitted his resignation to the Board, which will become effective after the end of the year. He also reported on changes to the Committee Chairs, which included B.J. Patterson, Chair of the Youth Committee; Anita Tuckerman, Chair of the EDBR Committee; and Jonathan Weldy, Chair of the Special Populations Committee. Phil Cothran then began introductions for all attendees at the meeting.

PRESENTATION

5) Curt Hagman, Chairman, San Bernardino County Board of Supervisors

Chairman Hagman thanked the Board members for all of their hard work on behalf of the County. He provided updates regarding the County, which included challenges in finding workers for distribution positions, as they are highly technical in nature, but the pay is high. He discussed the continued growth at the airport and the expectation that jobs should grow. Technology will be paramount for the future growth in County and there are goals to make San Bernardino a “smart”

County, with higher paying jobs and lots of growth opportunities. There is the potential to have a Drone division in the County, so they may be used for assessing wildfires, determining homeless populations and many other possibilities. Overall, Chairman Hagman stated that the County's economics are good, raises had been put through and the Board of Supervisors would like to coordinate with the Workforce Development Board to make progress on all of these initiatives.

A discussion ensued about connecting employers and associations with the Workforce Board members to build relationships. This could be done via video teleconferencing, to make it more convenient for the parties to connect to one another and continue building on those relationships over time.

REVIEW AND APPROVAL OF MEETING MINUTES

7) Approval of Minutes from the May 29-31, 2019 Workforce Development Board General Meeting

The Chair requested a motion to approve the minutes from the May 29-31, 2019 General Board meeting. Anita Tuckerman motioned; Ken Boshart seconded the motion. None opposed. Motion carried.

DISCUSSION/CONSENT

9) Ratification of Contract Award for Business Process Improvement Consulting Services

10) Ratification of Contract Award for Business Workshops

11) Ratification of Contract Award for Human Resource Hotline Services

12) Approval of Workforce Development Board Policies

13) Approval of Amendment to the Memorandum of Understanding for the Inland Empire Regional Planning Unit

14) Approval of Contracts for the Inland Empire Regional Planning Unit Prison to Employment Initiative

The Chair requested a motion to approve items 9-14 above via consent. Will Sterling motioned; Robert Loeun seconded the motion. None opposed. Motion carried.

PRESENTATION (continued)

6) General Atomics Apprenticeship Partnership

Kristi Montes provided an update of the Electronics Technician Apprenticeship Program (ETAP). She discussed the process utilized to determine eligibility for a candidate to participate in the program, which included identifying skills using a baseline assessment (CASAS). Their score would be shared with Victor Valley College personnel and then General Atomics personnel. Mariann Johnson noted that the initial search for potential candidates were the result of sending flyers to individuals, sharing with others, use of CalJOBS and partnerships between various entities. Screening is underway for the next group that will begin in January. A discussion ensued regarding the number of spots available, grant funding opportunities and length of program. Ms. Montes offered to provide a tour of General Atomics to the General Board members at a future date.

PUBLIC COMMENT

8) Comments from the General Public in Attendance

There were no public comment cards presented.

REPORTS AND INFORMATION

15) One-Stop Operator Report

Angela Gardner discussed the Workforce System Partner Summit that was held on June 6, 2019 at Entrepreneur High School. There was a full day of events, plenary, speakers and speed networking, which was the most popular event. A video was created and was shown to the Board members during the meeting. She noted that Will Sterling spent time the day before and the day of the event assisting with the set-up of the technology. Ms. Gardner thanked Dr. Audrey Mathews for allowing the event to be held at her school. She will be presenting the One Stop Operator work plan at the next General Board meeting, scheduled for December 11, 2019.

16) Media/PR Report

Deana Oliveras-Lambert reviewed the Media/PR report and discussed how we have evolved in the County. Social media continues to be utilized to communicate to the public. The Communications team continues to use tactical messaging when discussing the Board and our initiatives at various Chamber events, through the various speaking engagements and on panels at conferences.

17) Economic Development Report

Monique Carter provided an update regarding Economic Development Agency (EDA). They are preparing for the next State of the County event that will be held on February 5, 2020, with the theme "Vision 2020". EDA is also preparing for a new trade mission in Taiwan next year. In support of tourism in the County, EDA is working on hotel development, as they anticipate 28 new hotels will be built in the County by 2023.

18) County Report

Molly Wiltshire provided an update on the Y4 event that took place at the DoubleTree Hilton in Ontario. She reported on the Labor Market Intelligence report and the work with U.C. Riverside, who is hosting the focus groups. Ms. Wiltshire informed the Board of invitations to a few upcoming events, including a celebration for Dr. Angelov Farooq on October 29th, as well as the Community Gathering of Excellence that will be held on November 13th, with Suzi Levine as the keynote speaker. In addition, the High Desert Opportunities Summit will be held on October 24th and Workforce Development will have a booth with the services we offer.

ADJOURNMENT

The Chair called for a motion to adjourn. Anita Tuckerman motioned; John Andrews seconded the motion. None opposed. Motion carried. The meeting adjourned at 1:37 pm.

The next Workforce Development Board General Meeting is scheduled for Wednesday, December 11, 2019 at 12:00 pm to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92415.



Devra Bell, WDB Secretary