

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

WEDNESDAY, APRIL 22, 2020 at 8:00 AM – 9:30 AM

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

(1) You are strongly encouraged to observe the online video conferenced Board Meeting at:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Special Populations Committee Meeting
Time: Apr 22, 2020 08:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/95654485286?pwd=VVFUMDNVSFhq1M0bFd0Mm9NV01CUT09>

Meeting ID: 956 5448 5286
Password: 387079
One tap mobile
+16699006833,,95654485286#,,#387079# US (San Jose)
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+1 301 715 8592 US
Meeting ID: 956 5448 5286
Password: 387079

Find your local number: <https://zoom.us/u/afWnTuam1>

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meeting.

The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction. To address the Committee regarding an item that is on the agenda, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

8:00 AM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT SPECIAL POPULATIONS COMMITTEE

OPENING

- 1) Call Meeting to Order
- 2) Adoption of Agenda (Roll Call Vote)
- 3) Introductions

REVIEW AND APPROVAL OF MEETING MINUTES

- 4) Approve Minutes from January 8, 2020 Special Populations Committee Meeting (Roll Call Vote)

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

WORKSHOP

- 6) Workforce Development Staff Changes
- 7) Special Populations Future Calendar Dates
- 8) Prison to Employment Report
- 9) Legislative Update

ADJOURNMENT

The meeting format is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's contact is Devra.Bell@wdd.sbcounty.gov . California Relay Service 711
This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: April 22, 2020

ITEM: (4)

SUBJECT: Approve Minutes from January 8, 2020 Special Populations
Committee Meeting

PRESENTED BY: Sandra Harmsen, Interim Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from January 8, 2020 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JANUARY 8, 2020 - 9:00 a.m.

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
*Stephani Congdon	X
Phil Cothran	X
*Tamica Fouts- Rachal	X
Angela Gardner	
Cherilyn Greenlee	X
*Yukiko Long	X
*Audrey Mathews	X
Tony Myrell	
B.J. Patterson	
*Pauline Pina	
*Jessica Rodriguez	X
William Sterling	X
Anita Tuckerman	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Reg Javier	X
Molly Wiltshire	X
WDD Staff	Present
Fred Burks	X
Mariann Johnson	X

OPENING

- 1) Chair called meeting to order at 9:08 a.m.
- 2) Pledge of Allegiance - Pledge was led by Stephani Congdon

REVIEW AND APPROVAL OF MEETING MINUTES

- 3) **Approval of Minutes from November 6, 2019 Special Populations Committee Meeting**
The Chair called for a motion to approve the minutes. Cheri Greenlee motioned; Jessica Rodriguez seconded. None opposed. Motion carried.

PUBLIC COMMENT

- 6) **Comments from the General Public in Attendance**
No public comments were submitted.

WORKSHOP

7) Community Goals and Focus

Jonathan Weldy discussed increasing the number of meetings of the Special Populations Committee, so they occur monthly. In addition, offsite meetings will be scheduled periodically. The committee members discussed possible locations for these future meetings. Also discussed the makeup of the committee and the need to add representation for Veterans, justice-involved and the homeless populations.

Mr. Weldy led a discussion surrounding goals for the committee during 2020. The leading topics were transportation and how we can assist those that have transportation challenges and how to assist the aging population to obtain employment during their retirement years. Suggestions included creating relationships with the transportation agencies; obtain additional funding to help seniors obtain work, as they are returning to the centers to gain additional training, but still encounter issues obtaining employment. It was suggested that by utilizing the senior drivers through companies that provide driving services (such as Uber or Lyft), seniors could potentially secure part time employment, while also helping with the transportation issues encountered by individuals within the community. Additional topics discussed included the role of the Workforce Board in getting out the message to businesses in the County to hire older workers.

8) Asset Map Status Report

Henry Nickel presented an update on the Asset Map technology. Beta testing with the MOU partners and the AJCC offices are scheduled to begin later in January. The first version of this technology should be released on May and then we will own the software going forward.

9) Use of Technology

Molly Wiltshire provided an update on our technology efforts. Zoom technology will be utilized going forward to make the board meetings more accessible to the public. Previous testing was conducted and the goal is to go live with this technology by the March Special Populations meeting.

10) Opportunities: Transportation

Various opportunities for transportation were discussed during the Goals workshop in item #7 above.

INFORMATION

11) Member Announcements

Stephani Congdon noted that she picked up a copy of the Labor Market Information report from Fontana and liked the contents of this document.

ADJOURNMENT

Chair called for a motion to adjourn. Audrey Mathews motioned. Tamica Fouts-Rachal seconded the motion. None opposed; Motion carried.

Meeting ended at 10:38 a.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, March 18, 2020 at 9:00 a.m. and will be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.

Devra Bell, WDB Secretary