

WORKFORCE DEVELOPMENT BOARD GENERAL & COMMITTEE MEETINGS

WEDNESDAY, MAY 13, 2020

WORKFORCE DEVELOPMENT GENERAL BOARD:	8:00 AM – 9:00 AM
SPECIAL POPULATIONS COMMITTEE:	9:00 AM – 10:30 AM
ECONOMIC DEVELOPMENT & BUSINESS RESOURCE COMMITTEE:	10:30 AM – 12:00 PM
YOUTH COMMITTEE MEETING:	12:30 PM – 2:00 PM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

- (1) You are strongly encouraged to observe the online video conferenced meetings at:

Join Zoom Meeting

<https://us02web.zoom.us/j/89650259642?pwd=Z1hjQnRYR3FvbTQvSXUweUJ6MUtadz09>

Meeting ID: 896 5025 9642

Password: 603414

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/kw4c3F3KX>

These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

9:00 AM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT SPECIAL POPULATIONS COMMITTEE

OPENING

- 1) Call Meeting to Order
- 2) Introductions
- 3) Adoption of Agenda

REVIEW AND APPROVAL OF MEETING MINUTES

- 4) Approve Minutes from April 22, 2020 Special Populations Committee Meeting

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

WORKSHOP

- 6) Workforce Development Staff Update
- 7) Special Populations Future Calendar Dates
- 8) Prison to Employment Report
- 9) Asset Mapping Status Report
- 10) Social Enterprise Businesses & Employment
 - Karthick Ramakrishnan, Founding Director, UCR's Center for Social Innovation
 - Gregory Erickson, Associate Director, Regional Partnerships for REDF
- 11) Public Relations Discussion

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: May 13, 2020

ITEM: (4)

SUBJECT: Approve Minutes from April 22, 2020 Special Populations
Committee Meeting

PRESENTED BY: Sandra Harmsen, Interim Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from April 22, 2020 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, APRIL 22, 2020 - 8:00 a.m.

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
*Stephani Congdon	X
Phil Cothran	X
*Tamica Fouts- Rachal	X
Cherilyn Greenlee	X
*Yukiko Long	
*Audrey Mathews	
B.J. Patterson	
*Pauline Pina	
*Jessica Rodriguez	X
William Sterling	X
Anita Tuckerman	

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
WDD Staff	Present
Monique Amis	X
Fred Burks	X
Shanice Hightower	X

OPENING

- 1) Chair called meeting to order** at 8:02 a.m.
- 2) Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Stephani Congdon motioned; Will Sterling seconded.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Tamica Fouts-Rachal: Aye
Cherilyn Greenlee: Aye
Jessica Rodriguez: Aye
William Sterling: Aye

Without further comment or objection, motion carried by unanimous vote.

- 3) Introductions** – Jonathan led the introductions.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approval of Minutes from January 8, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Cheri Greenlee motioned; Stephani Congdon seconded.

Jonathan Weldy, Chair: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Tamica Fouts-Rachal: Aye
Cherilyn Greenlee: Aye
Jessica Rodriguez: Aye
William Sterling: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) Comments from the General Public in Attendance

No public comments were submitted.

WORKSHOP

6) Workforce Development Staff Changes

Sandy Harmsen reported on the departure of Reg Javier and Molly Wiltshire from the department, as well as additional individuals that received promotions. In addition to Ms. Harmsen joining the department as the Interim Director, she also report on the addition of Monique Amis, who is serving as the Interim Assistant Director. She noted that a new department structure has been implemented and initial interviews for a permanent Director were conducted.

7) Special Populations Future Calendar Dates

The Chair added additional virtual meetings for the Special Populations Committee, which will be held on May 13, 2020, June 10, 2020 and July 15, 2020. The meetings will occur between 9:00-10:30 am.

8) Prison to Employment Report

Shanice Hightower provided a PowerPoint presentation to the committee members that explained the history of the Prison 2 Employment initiative; the relationship San Bernardino County shares with Riverside County; Grant information, including allowable uses/activities; and Providers currently involved. A discussion ensued about how we scale up this effort, in light of the COVID-19 pandemic, as there are many individuals that are now unemployed and this could create employment challenges for those formerly in the justice system. Additional discussions included how Riverside is handling this situation in their County, with further follow-up to occur.

9) Legislative Update

Maral Hernandez provided an updates from the State and Federal legislatures. She reviewed the fifth Federal legislative relief package that the House would be considering. The bill number H.R.266 for a total of \$483.4 billion, named the Coronavirus Economic Relief Package, would include \$380 billion for small businesses, \$75 billion for hospitals and \$25 billion for coronavirus testing. Of that money, \$11 billion would go to states and some may go to the federal government. Ms. Hernandez also discussed the previous economic relief package, or CARES ACT, which provides relief to small businesses through the Small Business Administration (SBA), Paycheck Protection Program (PPP) and the existing Economic Injury Disaster Loans (EIDL) program. The members asked about the best way to let the legislators know that we need additional funding through WIOA and they discussed bringing our requests to the organizations such as CWA and NAWB, as well as working with Ms. Hernandez to get this information up to the appropriate individuals.

ADJOURNMENT

Chair called for a motion to adjourn. Cheri Greenlee motioned. Jessica Rodriguez seconded the motion. None opposed; Motion carried.

Meeting ended at 9:38 a.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, May 13, 2020 at 9:00 a.m. and will be held via Zoom Conference.

Devra Bell, WDB Secretary