

# WORKFORCE DEVELOPMENT BOARD GENERAL & COMMITTEE MEETINGS

WEDNESDAY, MAY 13, 2020

WORKFORCE DEVELOPMENT GENERAL BOARD:	8:00 AM – 9:00 AM
SPECIAL POPULATIONS COMMITTEE:	9:00 AM – 10:30 AM
ECONOMIC DEVELOPMENT & BUSINESS RESOURCE COMMITTEE:	10:30 AM – 12:00 PM
YOUTH COMMITTEE MEETING:	12:30 PM – 2:00 PM

***THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT***

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

- (1) You are strongly encouraged to observe the online video conferenced meetings at:

Join Zoom Meeting

<https://us02web.zoom.us/j/89650259642?pwd=Z1hjQnRYR3FvbTQvSXUweUJ6MUtadz09>

Meeting ID: 896 5025 9642

Password: 603414

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/kw4c3F3KX>

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The agendas and their supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce) However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

**To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov). Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.**

#### **Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

*"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."*

## **AGENDA**

12:30 PM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT YOUTH COMMITTEE

### **OPENING**

- 1) Call Meeting to Order
- 2) Introductions
- 3) Adoption of Agenda (Roll Call Vote)

### **REVIEW AND APPROVAL OF MEETING MINUTES**

- 4) Approve Minutes from January 8, 2020 Youth Committee Meeting (Roll Call Vote)

### **PUBLIC COMMENT**

- 5) Comments from the General Public in Attendance

### **DISCUSSION**

- 6) Changes to GenerationGo! Updates
- 7) Linking Foster Programs
- 8) Manufacturing Businesses Involvement with Internship Programs

### **WORKSHOP**

- 9) Youth Programs Post-COVID

### **ADJOURNMENT**

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In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

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**San Bernardino County  
Workforce Development Board  
Youth Committee  
Agenda Item**

**MEETING DATE:** May 13, 2020

**ITEM:** (4)

**SUBJECT:** Approve Minutes from January 8, 2020 Youth Committee Meeting

**PRESENTED BY:** Sandra Harmsen, Interim Director  
Workforce Development Department (WDD)

**CONSENT**   X                      **DISCUSSION** \_\_\_\_\_                    **INFORMATION** \_\_\_\_\_

**RECOMMENDATION:** Approve Minutes from January 8, 2020 Youth Committee Meeting

**BACKGROUND:** See attached minutes

**Workforce Development Board  
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, JANUARY 8, 2020 12:30 p.m.**

**MINUTES**

**Attendees:**

<b>Members</b>	<b>Present</b>
B.J. Patterson (Chair)	
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	
*Audrey Mathews	X
Tony Myrell	
Jon Novack	
*Fernando Olivarez	X
William Sterling	X
Jonathan Weldy	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Reg Javier	X
Molly Wiltshire	X
<b>WDD Staff</b>	<b>Present</b>
Darren Cook	X
Curtis Compton	X
Keven Eldridge	X
Mariann Johnson	X

**OPENING**

- 1) Acting Chair called meeting to order** at 12:38 p.m.
- 2) Pledge of Allegiance** led by Lowell King
- 3) Adoption of Agenda**

Phil Cothran, Acting Chair, called for a motion to adopt the agenda. Will Sterling; Audrey Mathews seconded. None opposed, motion carried.

- 4) Introductions** were made around the room. The Acting Chair also introduced Keven Eldridge, one of the new Business Services Specialists, who provided additional information regarding his background.

**REVIEW AND APPROVAL OF MEETING MINUTES**

- 5) Approve Minutes from the November 6, 2019 Youth Committee Meeting**

The Acting Chair requested a motion to approve the minutes from the November 6, 2019 Youth Committee Meeting. Will Sterling motioned; Lowell King seconded the motion. None opposed. Motion carried.

**PUBLIC COMMENTS**

- 6) Comments from the General Public in Attendance**

There were no Public Comment cards presented.

**PRESENTATION**

- 7) Career Pathways Update**

Mariann Johnson discussed the changes to the Workforce Developments' role. We will now be working with the businesses to help place students vs. working with the students directly. Janeth Tran made a presentation of the LaunchPath system, which matches students to businesses. There are currently 250+ employers loaded into this system. A discussion ensued about the matching process between the employer and the students. In addition, Ms. Johnson discussed the requirement that students attend a work readiness class during their Junior year of high school and subsequently begin their internship during their Senior year of high school.

The Acting Chair requested information from the Youth Providers regarding any challenges they are encountering. It was noted that there is a need for more students to go through the Career Pathways program. One of the challenges encountered are students not showing up as required for their training.

## **WORKSHOP**

### **8) Engaging Foster Youth**

Molly Wiltshire introduced Brenda Dowdy, Homeless Education Project Manager and Paul Durham, Foster Youth Manager, from the San Bernardino County Superintendent of Schools. Ms. Dowdy discussed their work with homeless youth and the goal to remove barriers to their education. She noted that there is a liaison assigned to provide support to these individuals, as long as they are on a school campus. Mr. Durham reported that many of these kids do not have adults to assist them and are usually not job ready, which would require mentorship. He suggested that it is useful to look at the student's attendance at school, which could help predetermine their likelihood of showing up for work.

Elizabeth Hulseley from Goodwill introduced a former foster youth, who shared her story of entering the foster system as a baby. Once she turned 18, she did not know how to get a job or pay bills, so she went to Goodwill and they gave her the resources she needed. She is now a Certified Nursing Assistant and just bought a house.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Ken Boshart motioned; Audrey Mathews seconded the motion. None opposed; motion carried.

Meeting adjourned at 2:11 p.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, March 18, 2020 at 12:30 p.m. to be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92401.

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Devra Bell – WDB Secretary