

**WORKFORCE DEVELOPMENT BOARD MEETING**  
 Workforce Development Board Conference Room  
 Workforce Development Department Administration Office  
 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

**WEDNESDAY, FEBRUARY 12, 2020, 12:00 p.m.**

**MEETING MINUTES**

**ATTENDANCE:**

| <b>Members</b>                              |                |                 |                |
|---|----------------|-----------------|----------------|
|   | <b>Present</b> |                 | <b>Present</b> |
| Phil Cothran ( <i>Chair</i> )               | X              | Robert Loeun    | X              |
| Will Sterling ( <i>Vice-Chair</i> )         | X              | Dale Marsden    | X              |
| B.J. Patterson ( <i>Second Vice-Chair</i> ) | X              | Paul Moreno     | X              |
| John Andrews                                |                | Henry Shannon   | X              |
| Ken Boshart                                 | X              | Anita Tuckerman | X              |
| Ricardo Cisneros                            | X              | Jonathan Weldy  | X              |
| Mike Gallo                                  |                | Joseph Williams | X              |
| Cherilyn Greenlee                           | X              |                 |                |

| <b>Staff to WDB</b> |                |
|---------------------|----------------|
|                     | <b>Present</b> |
| Sophie Akins        | X              |
| Devra Bell          | X              |
| Reg Javier          | X              |
| Molly Wiltshire     | X              |
| <b>WDD Staff</b>    |                |
| Fred Burks          | X              |
| Stephanie Murillo   | X              |
|                     |                |

**OPENING**

- 1) **Chair Call Meeting to Order** at 12:06 pm
- 2) **Pledge of Allegiance** was led by Dale Marsden
- 3) **Adoption of the Agenda** - The Chair requested a motion to adopt the agenda. Will Sterling motioned; Dale Marsden seconded the motion. None opposed. Motion carried.
- 4) **Introductions** – The Chair introduced Ricardo Cisneros, who is the newest member of the General Board and Mr. Cisneros provided information regarding his background.

**REVIEW AND APPROVAL OF MEETING MINUTES**

**5) Approval of Minutes from the October 16, 2019 Workforce Development Board General Meeting**

The Chair requested a motion to approve the minutes from the October 16, 2019 General Board meeting. Will Sterling motioned; Anita seconded the motion. None opposed. Ricardo Cisneros abstained. Motion carried.

**PUBLIC COMMENT**

**6) Comments from the General Public in Attendance**

There were no public comment cards presented.

## **DISCUSSION**

### **7) Approval of Amended and Restated Workforce Development Board By-Laws**

Stephanie Murillo reviewed the changes made to the by-laws and noted that upon approval, this item will go to the Board of Supervisors for final approval. A discussion ensued regarding the Executive Board and those individuals that could be represented. Anita Tuckerman made a suggestion that we include 3-5 members at large, represented by each district, and those appointments be made by the General Board members, not the Chair. A motion was made to hear further discussion. Anita Tuckerman made a motion; Ricardo Cisneros seconded the motion. There was further discussions regarding Ms. Tuckerman's motion and the committee voted on her motion. Ms. Tuckerman was in favor; all remaining members opposed. The Board then voted on the restated by-laws as presented initially.

The Chair requested a motion to approve. Dave Marsden motioned; Henry Shannon seconded the motion. All members in favor, except Anita Tuckerman opposed. Motion carried.

### **8) WDB Annual Retreat**

The Chair discussed the format and topics for the annual retreat, scheduled for April 20-22, 2020.

## **REPORTS AND INFORMATION**

### **9) Committee Reports**

- Exec: Phil Cothran reported that work continues to be handled at the Committee level and a request was made to get an interim Director for the Board, while the County continues their search for a permanent Director.
- Special Populations: Jonathan Weldy has added additional meetings, so the Special Populations Committee will now meet on a monthly basis. He also discussed updates to the technology that will be utilized, so remote participation would be possible.
- EDBR: Anita Tuckerman reported on Business focus groups that are currently being put together to obtain information about job growth in the region. She is also working with the Business Services unit to improve the efficiencies at workshops.
- Youth: B.J. Patterson reported on the Career Pathways toolkits and how we can increase participation for our Foster Youth.

### **10) One-Stop Operator Report**

Angela Gardner reported on her participation in a conference and represented Workforce Development. She indicated that we continue to work with our partners, so they are best able to support our efforts. She also noted there was a quarterly MOU partner meeting the following week and those partners have shown interest in having a WIOA training course, so they are successful in connecting all of the dots.

### **11) Media/PR Report**

Steve Lambert reported that the narrative of workforce is starting to resonate. Projections of 35% growth in the Inland Empire are anticipated. The GenGo! initiative has established that we can build partners and this is taking hold. Mr. Lambert also noted that the Labor Market report, annual report and newsletter will be released soon.

### **12) Economic Development Report**

Reg Javier provided updates, which included a report on the State of the County (SOC) event that was held on February 5<sup>th</sup>. This was the highest attended SOC since their first event. Mr. Javier also reported on Regions Rise Together, which is the Governor's initiative. We are working to get additional funding for the Inland Empire and how we would invest those funds. Collaborating with Riverside County and bringing those items to the State, will assist in those efforts.

### **13) County Report**

Molly Wiltshire provided updates. She reported that we were awarded a \$400 million grant for RPI 3.0 with Riverside County for our regional work. She also reported on the GenGo! quarterly meeting and her appreciation for all of the participation by the partners. Ms. Wiltshire noted the increase in WARN notices we are receiving and shared a success story for one of our businesses that had experienced a layoff and how we were able to get 30% of those employees placed. Lastly, she reported on the upcoming March travel schedule and future legislative updates that will be provided.

### **ADJOURNMENT**

The Chair called for a motion to adjourn. Anita Tuckerman motioned; John Andrews seconded the motion. None opposed. Motion carried. The meeting adjourned at 1:52 pm.

The next Workforce Development Board General Meeting is scheduled for Wednesday, April 20-22, 2020 at Lake Arrowhead Resort & Spa, 27984 Highway 189, Lake Arrowhead, CA 92352.



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Devra Bell, WDB Secretary