

## WORKFORCE DEVELOPMENT BOARD SPECIAL MEETING

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

**WEDNESDAY, FEBRUARY 24, 2020, 3:00 p.m.**

### MEETING MINUTES

#### ATTENDANCE:

<b>Members</b>			
	<b>Present</b>		<b>Present</b>
Phil Cothran ( <i>Chair</i> )	X	Robert Loeun	X
Will Sterling ( <i>Vice-Chair</i> )	X	Dale Marsden	X
B.J. Patterson ( <i>Second Vice-Chair</i> )		Paul Moreno	X
John Andrews		Henry Shannon	
Ken Boshart	X	Anita Tuckerman	
Ricardo Cisneros		Jonathan Weldy	X
Mike Gallo	X	Joseph Williams	
Cherilyn Greenlee			

<b>Staff to WDB</b>	
	<b>Present</b>
Sophie Akins	X
Devra Bell	X
<b>WDD Staff</b>	
NA	

#### OPENING

- 1) **Chair Call Meeting to Order** at 3:01 pm
- 2) **Pledge of Allegiance** was led by Dale Marsden
- 3) **Adoption of the Agenda** - The Chair requested a motion to adopt the agenda. Will Sterling motioned; Dale Marsden seconded the motion. None opposed. Motion carried.

#### PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance**  
There were no public comment cards presented.

#### DISCUSSION

- 5) **Staffing Transition Plan, presented by Leonard Hernandez, Chief Operating Officer, San Bernardino County**

Phil Cothran introduced Leonard Hernandez, Chief Operating Officer of San Bernardino County. Mr. Hernandez provided the members with an overview of the transition plan for the Workforce Development Department, including several individuals that are currently holding interim positions until a new Director is hired. He reported on the recruitment process and noted that it was closing on February 28, 2020 and interviews will be conducted in the coming months. In addition, he discussed the need to hire some vacant mid-management positions. The Chair also noted that

we are finalizing the appointment of two open positions on the Board and several reappointments were also in progress.

**ADJOURNMENT**

The Chair called for a motion to adjourn. Mike Gallo motioned; Dale Marsden seconded the motion. None opposed. Motion carried. The meeting adjourned at 4:04 pm.

The next Workforce Development Board General Meeting is scheduled for Wednesday, April 20-22, 2020 at Lake Arrowhead Resort & Spa, 27984 Highway 189, Lake Arrowhead, CA 92352.



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Devra Bell, WDB Secretary