

WORKFORCE DEVELOPMENT BOARD SPECIAL MEETING BUDGET WORKSHOP

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT.**

WEDNESDAY, APRIL 7, 2020, 2:00 p.m.

MEETING MINUTES

ATTENDANCE:

| Members | | | | Staff to WDB | |
|---|---------|-----------------|---------|------------------|---------|
| | Present | | Present | | Present |
| Phil Cothran (<i>Chair</i>) | X | Scott Kuethen | X | Sandy Harmsen | X |
| Will Sterling (<i>Vice-Chair</i>) | X | Robert Loeun | | Devra Bell | X |
| B.J. Patterson (<i>Second Vice-Chair</i>) | X | Dale Marsden | X | Sophie Akins | X |
| Cinnamon Alvarez | X | Paul Moreno | | | |
| John Andrews | | Henry Shannon | X | WDD Staff | |
| Ken Boshart | X | Anita Tuckerman | | Monique Amis | X |
| Ricardo Cisneros | | Jonathan Weldy | X | Chen Wu | X |
| Mike Gallo | X | Joseph Williams | X | Curtis Compton | X |
| Cherilyn Greenlee | X | | | Darren Cook | X |

OPENING

- 1) **Chair Call Meeting to Order** at 2:03 pm
- 2) **Adoption of the Agenda** - The Chair requested a motion to adopt the agenda. Will Sterling motioned; Dale Marsden seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

| | |
|----------------|---|
| Consent | Phil Cothran, Chair: Aye |
| | Will Sterling, 1 st Vice Chair: Aye |
| | B.J. Patterson, 2 nd Vice Chair: Aye |
| | Cinnamon Alvarez: Aye |
| | John Andrews: Aye |
| | Kenneth Boshart: Aye |
| | Mike Gallo: Aye |
| | Cherilyn Greenlee: Aye |
| | Scott Kuethen: Aye |
| | Dale Marsden: Aye |
| | Henry Shannon: Aye |
| | Jonathan Weldy: Aye |
| | Joseph Williams: Aye |

Without further comment or objection, motion carried by unanimous vote.

- 3) **Introductions** – Chair led introductions

PUBLIC COMMENT

4) Comments from the General Public in Attendance

There were no public comment cards presented.

WORKSHOP

5) Budget Workshop

Phil Cothran introduced Chen Wu, Administrative Manager of the Workforce Development Department. Mr. Wu reviewed the previous budget, as well as the proposed budget for fiscal year 2020-21. A discussion ensued regarding various items in the budget and how those funds can be utilized.

DISCUSSION

6) Approve Recommendation of Fiscal Year 2020-21 Budget

Sandy Harmsen reviewed the item with the Board members. The Chair requested a motion to approve the Fiscal Year 2020-21 Budget. Will Sterling motioned; Mike Gallo seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent

Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Mike Gallo: Aye
Cherilyn Greenlee: Aye
Scott Kuethen: Aye
Henry Shannon: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Board members John Andrews and Dale Marsden left the meeting and were unable to vote. Without further comment or objection, motion carried by unanimous vote.

7) Business Survey

Curtis Compton, Business Services Supervisor, provided an update of the results of the survey that was provided to local businesses. Some of the questions included in the survey were the industry and size of the business; if employees were working remotely; whether the business was planning to downsize or upsize in the near future; and the type of information we could provide to those businesses to assist them going forward. Mr. Compton recommended that Board members refer individuals to the Workforce Development Board website for resources.

ADJOURNMENT

The Chair called for a motion to adjourn. Henry Shannon motioned; Will Sterling seconded the motion. None opposed. Motion carried. The meeting adjourned at 4:03 pm.



Devra Bell, WDB Secretary