

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, MAY 13, 2020 - 9:00 a.m.

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
*Stephani Congdon	X
Phil Cothran	X
*Tamica Footh-Rachal	X
Cherilyn Greenlee	X
*Yukiko Long	
*Audrey Mathews	X
*Pauline Pina	X
*Jessica Rodriguez	X
William Sterling	X
Anita Tuckerman	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
WDD Staff	Present
Monique Amis	X
Fred Burks	X
Curtis Compton	X
Darren Cook	X

OPENING

- 1) **Chair called meeting to order** at 9:03 a.m.
- 2) **Introductions** – The Board Secretary took roll call attendance.
- 3) **Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Stephani Congdon motioned; Jessica Rodriguez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
 Stephani Congdon: Aye
 Phil Cothran: Aye
 Tamica Footh-Rachal: Aye
 Cherilyn Greenlee: Aye
 Yukiko Long: Absent
 Audrey Mathews: Aye
 Pauline Pina: Aye
 Jessica Rodriguez: Aye
 William Sterling: Aye
 Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approval of Minutes from April 22, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Stephani Congdon motioned; Jessica Rodriguez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Tamica Fouts-Rachal: Aye
Cherilyn Greenlee: Aye
Yukiko Long: Absent
Audrey Mathews: Aye
Pauline Pina: Aye
Jessica Rodriguez: Aye
William Sterling: Aye
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) Comments from the General Public in Attendance

No public comments were submitted.

WORKSHOP

6) Workforce Development Staff Update

Sandy Harmsen reported on a departmental restructure underway and interviews being conducted for some of the open positions. She noted that the staff has been telecommuting during the COVID-19 pandemic and all services are being provided remotely. Ms. Harmsen is working with the State regarding funding and to understand the mandates for reopening the offices.

7) Special Populations Future Calendar Dates

The Chair reported on the next two meetings of the Special Populations Committee, which will be held on June 17, 2020 and July 15, 2020 from 9:00 a.m. -10:30 a.m.

8) Prison to Employment (P2E) Report

Fred Burks provided updates from the prior P2E discussion. Those updates included meeting with the managers at the AJCC offices; met with three subcontractors to discuss timeline for meeting with clients; and lastly, the budget was reviewed for this initiative. Also discussed were the staffing requirements needed at the AJCC offices to support P2E.

9) Asset Mapping Status Report

Henry Nickel led the presentation. He discussed the Asset Map project summary and timeline, as well as the next steps in the process, including the continuation of the testing phase, which should conclude in approximately 6 weeks. A discussion ensued about the availability of this data to other organizations and Mr. Nickel noted that this information is currently for internal purposes only and there are licensing requirements that would need to be addressed, before any outside organizations may be able to obtain this data. Further information will be provided to the various committees, based on their needs, once the testing phase is completed.

10) Social Enterprise Businesses & Employment

The Chair introduced Karthick Ramakrishnan, Founding Director of U.C. Riverside's Center for Social Innovation and Gregory Erickson, Associate Director of Regional Partnerships for REDF. They discussed the goals of social enterprise and their current work. The committee discussed the potential to create a steering committee and the Chair requested that anyone interested in being part of the steering committee, should reach out to the Board Secretary.

11) Public Relations Discussion

The Chair reported on the need to highlight the Special Populations Committee and their efforts in greater detail. A discussion ensued about the topics that could be included over social media, including the Prison to Employment initiative, as well as highlight success stories of individuals who have overcome obstacles in their lives. The members were encouraged to send any recommendations to the Board Secretary, who will then discuss with the Communications team, with the goal of bringing those stories to the General Board for consideration.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned. Stephani Congdon seconded the motion. None opposed; Motion carried.

Meeting ended at 10:14 a.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, June 17, 2020 at 9:00 a.m. and will be held via Zoom Conference.



Devra Bell, WDB Secretary