

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

AGENDA

WEDNESDAY, AUGUST 19, 2020 AT 9:30 AM – 11:00 AM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions
- 4) Adoption of Agenda

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from July 15, 2020 Special Populations Committee Meeting

PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

WORKSHOP

- 7) Prison to Employment Updates
- 8) Department of Rehabilitation – Windmills Training
- 9) Asset Mapping Update
- 10) Social Enterprise Update
- 11) Hope Through Housing Update
- 12) Special Populations Committee – Member Goals

REPORTS AND INFORMATION

- 13) County Report
- 14) Special Populations Future Calendar Dates

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

WORKFORCE DEVELOPMENT BOARD COMMITTEE MEETINGS

WEDNESDAY, AUGUST 19, 2020

SPECIAL POPULATIONS COMMITTEE: 9:30 AM – 11:00 AM

YOUTH COMMITTEE MEETING: 11:00 AM – 12:30 PM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

(1) You are strongly encouraged to observe the online video conferenced meetings at:

Join Zoom Meeting

<https://us02web.zoom.us/j/82462289947?pwd=dUI3MnhXUUdKWURUTENGQTdPeEw1dz09>

Meeting ID: 824 6228 9947

Passcode: 707619

Dial by your location

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/82462289947?pwd=dUI3MnhXUUdKWURUTENGQTdPeEw1dz09>

These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: August 19, 2020

ITEM: (5)

SUBJECT: Approve Minutes from July 15, 2020 Special Populations
Committee Meeting

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from July 15, 2020 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, JULY 15, 2020 - 9:00 a.m.

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
*Stephani Congdon	X
Phil Cothran	X
*Tamica Fooks- Rachal	
Cherilyn Greenlee	
*Yukiko Long	X
*Audrey Mathews	X
B.J. Patterson	X
*Pauline Pina	
*Jessica Rodriguez	X
William Sterling	X
Anita Tuckerman	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
WDD Staff	Present
Monique Amis	X
Fred Burks	X
Curtis Compton	X
Darren Cook	X

OPENING

- 1) **Chair called meeting to order** at 9:07 a.m.
- 2) **Introductions** – The Board Secretary took roll call attendance.
- 3) **Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Will Sterling motioned; Jessica Rodriguez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
 Stephani Congdon: Aye
 Phil Cothran: Aye
 Tamica Fooks-Rachal: Absent
 Cherilyn Greenlee: Absent
 Yukiko Long: Aye
 Audrey Mathews: Aye
 B.J. Patterson: Aye
 Pauline Pina: Absent
 Jessica Rodriguez: Aye
 William Sterling: Aye
 Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approval of Minutes from July 15, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Anita Tuckerman motioned; Jessica Rodriguez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Tamica Fouts-Rachal: Absent
Cherilyn Greenlee: Absent
Yukiko Long: Aye
Audrey Mathews: Aye
B.J. Patterson: Aye
Pauline Pina: Absent
Jessica Rodriguez: Aye
William Sterling: Aye
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) Comments from the General Public in Attendance - No public comments were submitted.

WORKSHOP

6) Prison to Employment (P2E)

The Chair introduced Fred Burks, who provided updates on P2E, which included the recent completion of staff training to input P2E data into the CalJOBS system. A discussion ensued about future training cohorts and training dollars available. Funding for the P2E program is shared with Riverside County and further review of those funding dollars and budgets were requested by the committee members. The presentation by Operation New Hope was postponed to a future meeting. Jessica Rodriguez from Goodwill Industries discussed how they can utilize the P2E grant funds for justice involved and/or formerly incarcerated individuals that come into their office. Goodwill's services include traditional employment placement, direct unsubsidized employment placement and soft skills training, which includes job readiness activities, technical skills, supportive services and case management. Individuals that go to Goodwill Industries will receive an orientation & assessment, training, job preparation, interview matching and graduation/potential employment opportunities.

7) Goodwill Industries

Jessica Rodriguez provided an overview of Goodwill Industries and shared a recent success story of a justice involved individual, who successfully completed their program and was subsequently introduced to Goodwill Industries. The individual started the Prison to Employment program and was successful in obtaining employment. The committee members discussed the need for additional success stories that can be shared.

8) Hope Through Housing Foundation

The Chair introduced Gregory Bradford, who provided an overview of the goals for the Hope Through Housing Foundation (HTHF), which include providing affordable and stable housing to individuals with lower income or additional barriers. Mr. Bradford discussed resident profiles and challenges, their mission and their services to children/teens, families and seniors. A discussion ensued about how the WDB could

WDB July 15, 2020 Special Populations Meeting Minutes

best support and partner with HTHF. Additional meetings will be set up with the AJCC Managers to discuss how these offices can best support these efforts.

9) Department of Rehabilitation

This workshop was postponed until a future meeting.

10) Social Enterprise Business & Employment

The Chair led the discussion and reported on the webinars that were offered to the committee members on Social Enterprising. The goal is to expand these webinars and tie this effort to San Bernardino County.

REPORTS AND INFORMATION

11) County Report

Sandy Harmsen provided staffing updates and information regarding the AJCC offices. Staff is currently assisting customers by appointment only. The open Director position is going through the County process and is in the final background stage. Also discussed was the Asset Mapping project. Training is being conducted and this topic will be brought back to the General Board at a future meeting for next steps.

12) Special Populations Future Calendar Dates

The Chair noted that the next meeting of the Special Populations Committee has been postponed until August 19th at 9:30 am. A change to the calendar will be circulated by the Board Secretary.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned. Anita Tuckerman seconded the motion. None opposed; Motion carried.

Meeting ended at 10:28 a.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, August 19, 2020 at 9:30 a.m. and will be held via Zoom Conference.

Devra Bell, WDB, Secretary