

**WORKFORCE DEVELOPMENT BOARD
GENERAL BOARD MEETING**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT.**

WEDNESDAY, JUNE 17, 2020, 12:00 PM

MEETING MINUTES

ATTENDANCE:

Members			
	Present		Present
Phil Cothran (<i>Chair</i>)	X	Scott Kuethen	
Will Sterling (<i>Vice-Chair</i>)	X	Robert Loeun	
B.J. Patterson (<i>Second Vice-Chair</i>)	X	Dale Marsden	X
Cinnamon Alvarez	X	Paul Moreno	X
John Andrews		Henry Shannon	X
Ken Boshart	X	Anita Tuckerman	X
Ricardo Cisneros		Jonathan Weldy	X
Mike Gallo		Joseph Williams	
Cherilyn Greenlee	X		

Staff to WDB	
	Present
Sandy Harmsen	X
Devra Bell	X
Sophie Akins	X
WDD Staff	
Monique Amis	X
Fred Burks	X
Curtis Compton	X
Darren Cook	X
Henry Nickel	X

OPENING

- 1) **Chair Call Meeting to Order** at 12:04 PM
- 2) **Introductions** – The Board Secretary took roll call attendance.
- 3) **Adoption of the Agenda**

The Chair requested a motion to adopt the agenda. B.J. Patterson motioned; Dale Marsden seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent

Phil Cothran, Chair: Aye
 Cinnamon Alvarez: Aye
 John Andrews: Aye
 Kenneth Boshart: Aye
 Ricardo Cisneros: Absent
 Mike Gallo: Absent
 Cherilyn Greenlee: Aye
 Lowell King: Aye
 Scott Kuethen: Absent
 Robert Loeun: Absent
 Dale Marsden: Aye

Paul Moreno: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Will Sterling: Aye
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Absent

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approval of Minutes from May 13, 2020 General Board Meeting

The Chair requested a motion to approve the minutes on the Consent Agenda. Will Sterling motioned; Anita Tuckerman seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Cinnamon Alvarez: Aye
John Andrews: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Absent
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Consent Scott Kuethen: Absent
Robert Loeun: Absent
Dale Marsden: Aye
Paul Moreno: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Will Sterling: Aye
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Absent

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) Comments from the General Public in Attendance

There were no public comment cards presented.

DISCUSSION

6) Approval of Amendment to Contract for Community Asset Mapping Operations and Maintenance with ICF Incorporated

Sandy Harmsen presented the item to the Board members. The Chair requested a motion to approve. B.J. Patterson motioned; Henry Shannon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Cinnamon Alvarez: Aye
John Andrews: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Absent
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Consent Scott Kuethen: Absent
Robert Loeun: Absent
Dale Marsden: Aye
Paul Moreno: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Will Sterling: Aye
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Absent

Without further comment or objection, motion carried by unanimous vote.

7) Approval of Amendment No. 2 to the Memorandum of Understanding for the Inland Empire Regional Planning Unit

Sandy Harmsen provided an overview of the item. The Chair requested a motion to approve. Anita Tuckerman motioned; Dale Marsden seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Cinnamon Alvarez: Aye
John Andrews: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Absent
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Consent Scott Kuethen: Absent
Robert Loeun: Absent
Dale Marsden: Aye
Paul Moreno: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Will Sterling: Aye
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Absent

Without further comment or objection, motion carried by unanimous vote.

REPORTS AND INFORMATION

8) Committee Reports

Youth Committee: B.J. Patterson reported on the recent meeting that included three of the Youth providers, presenting information about the operation of their firms during the COVID-19 pandemic. He also reported on a new dashboard that was highlighted and provides statistical information.

Special Populations Committee: Jonathan Weldy reported on the enrollments that will begin soon for the Prison to Employment program. He also noted upcoming workshops on social enterprising, in the event the members can attend.

EDBR Committee: Anita Tuckerman noted that there was no meeting in May, as we are awaiting for employees to return to the workforce, which will occur in June. Ms. Tuckerman also reported on the potential collaboration with chambers in the future.

9) County Report

Sandy Harmsen led the discussion and reported on staff returning to the offices over the next three weeks. She also noted her discussion with Cherilyn Greenlee of the Employment Development Department (EDD), as they discussed challenges serving clients during this transition time. Some of those challenges noted were related to the additional \$600/week unemployment payments being provided, which has slowed the pace of employees returning to the workforce. During this transition, the AJCC offices are being prepared to open to the public, with continuing discussions and coordination between Workforce Development (WDD) and EDD staff. An update on the hiring of a new Director for WDD was also provided. Angela Gardner reported on her meeting with WDD staff to review the One Stop Operator work plan for the next fiscal year. Henry Nickel provided updates on the Labor Market Intelligence report.

10) Chairman's Update

Phil Cothran reported on the appointment of Lowell King to the Workforce Development General Board.

ADJOURNMENT

The Chair called for a motion to adjourn. Dale Marsden motioned; Henry Shannon seconded the motion. None opposed. Motion carried.

The meeting adjourned at 1:21 pm.

The next meeting of the General Board is scheduled for Wednesday, August 19, 2020 at 1:00 pm via Zoom Conference.



Devra Bell, WDB Secretary