

**WORKFORCE DEVELOPMENT BOARD COMMITTEE MEETINGS
WEDNESDAY, SEPTEMBER 23, 2020**

SPECIAL POPULATIONS COMMITTEE:	9:30 AM – 11:00 AM
YOUTH COMMITTEE MEETING:	11:00 AM – 12:30 PM
EDBR COMMITTEE MEETING:	1:00 PM – 2:30 PM
FINANCE COMMITTEE MEETING:	2:30 PM – 3:00 PM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Committee Meetings
Time: Sep 23, 2020 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/89158727628?pwd=Uk5KRzNNdjh2NFdyOTBWNWw1THRnUT09>

Meeting ID: 891 5872 7628
Passcode: 742034
One tap mobile
+16699006833,,89158727628#,,,,,0#,,742034# US (San Jose)
+12532158782,,89158727628#,,,,,0#,,742034# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/krVM5sTC5>

These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

AGENDA

WEDNESDAY, SEPTEMBER 23, 2020 AT 11:00 AM – 12:30 PM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call)
- 4) Adoption of Agenda (Roll Call Vote)

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from August 19, 2020 Youth Committee Meeting (Roll Call Vote)

PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

WORKSHOP

- 7) Youth Provider Updates
 - Mental Health System – *Stacia Shaver*
 - Hesperia USD – *Werner von der Heide*
 - El Proyecto del Barrio, Inc. – *Haimanot Fekadu*
- 8) Next Steps for Youth Committee

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: September 23, 2020

ITEM: (5)

SUBJECT: Approve Minutes from August 19, 2020 Youth Committee Meeting

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from August 19, 2020 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, AUGUST 19, 2020 – 11:00 AM – 12:30 PM

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	
*Fernando Olivarez	X
William Sterling	X
Jonathan Weldy	X
Joseph Williams	

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Marlena Sessions	X

OPENING

- 1) **Chair called meeting to order** at 11:03 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance.
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda** – The Chair called for a motion to adopt the agenda. Lowell King motioned; Jonathan Weldy seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Ken Boshart: Aye
Andre Bossieux: Absent
Phil Cothran: Aye
Lowell King: Aye
Dale Marsden: Aye
Audrey Mathews: Absent
Fernando Olivarez: Aye
Will Sterling: Aye
Jonathan Weldy: Aye
Joseph Williams: Absent

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approve Minutes from the July 15, 2020 Youth Committee Meeting**

The Chair requested a motion to approve the minutes from the July 15, 2020 Youth Committee Meeting. Phil Cothran motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Ken Boshart: Aye
Andre Bossieux: Absent
Phil Cothran: Aye
Lowell King: Aye
Dale Marsden: Aye
Audrey Mathews: Absent
Fernando Olivarez: Aye
Will Sterling: Aye
Jonathan Weldy: Aye
Joseph Williams: Absent

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENTS

6) Comments from the General Public in Attendance - There were no Public Comment cards presented.

WORKSHOP

7) Youth Provider Updates

The Chair introduced members of Chino Valley USD, First Institute Training & Management, Inc. and Apple Valley USD, who each discussed their business approach during the COVID 19 pandemic:

Chino Valley USD: The Chair introduced Anne McMahon, Jeff Sheedy and Veronica Jordan, who presented to the committee members. Ms. McMahon discussed the history and current program in place. Mr. Sheedy reviewed the intake procedures, youth eligibility, Chino Valley USB participants and goals of the program; and Ms. Jordan discussed work experience and relationships with employers in the community.

First Institute Training & Management, Inc (FITM): The Chair introduced Ariel Nievas, who discussed FITM's Youth Oriented Life-Long Learning Outcomes Program. He discussed the background of FITM; services offered; employer engagement & work-based learning experiences and success stories. He showed a video of the mobile welding lab training class, which has been modified during the COVID-19 pandemic, to split classroom and hands on training to meet social distancing requirements.

Apple Valley USD: The Chair introduced Dennis Killion, who provided information regarding the staff and experience of those individuals; services available for the youth; work experience & educational support; outreach/recruitment; how they are adapting to the delivery of services during the pandemic; fiscal responsibility & leveraging and shared the names of some of their training partners.

8) Youth Dashboard Presentation

Henry Nickel gave a demonstration of the new Youth Dashboard for the members. He noted that some of the data is not readily available and a discussion ensued about how to obtain the most current and accurate information in a timely basis. The current census data is from 2010, so once the new Census data is compiled in the next 12-18 months, we should have better information to report.

ADJOURNMENT

Chair called for a motion to adjourn. Phil Cothran motioned; Lowell King seconded the motion. None opposed; motion carried.

Meeting adjourned at 12:30 PM

The next WDB Youth Committee meeting is scheduled for Wednesday, September 23, 2020 at 11:00 AM to be held via Zoom Conference.

Devra Bell – WDB Secretary