

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, AUGUST 19, 2020 – 9:30 AM – 11:00 AM

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
*Stephani Congdon	X
Phil Cothran	X
*Tamica Fooks- Rachal	
Cherilyn Greenlee	
*Yukiko Long	X
*Audrey Mathews	
B.J. Patterson	X
*Pauline Pina	X
*Jessica Rodriguez	X
William Sterling	X
Anita Tuckerman	

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Marlena Sessions	X

OPENING

- 1) **Chair called meeting to order** at 9:33 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Lowell King motioned; Stephani Congdon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
 Stephani Congdon: Aye
 Phil Cothran: Aye
 Tamica Fooks-Rachal: Absent
 Cherilyn Greenlee: Aye
 Scott Kuethen: Aye
 Lowell King: Aye
 Yukiko Long: Aye
 Audrey Mathews: Absent
 B.J. Patterson: Aye
 Pauline Pina: Aye
 Jessica Rodriguez: Aye
 William Sterling: Aye
 Anita Tuckerman: Absent

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

5) Approval of Minutes from July 15, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Stephani Congdon motioned; Scott Kuethen seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Tamica Fouts-Rachal: Absent
Cherilyn Greenlee: Aye
Scott Kuethen: Aye
Lowell King: Aye
Yukiko Long: Aye
Audrey Mathews: Absent
B.J. Patterson: Aye
Pauline Pina: Aye
Jessica Rodriguez: Aye
William Sterling: Aye
Anita Tuckerman: Absent

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

6) Comments from the General Public in Attendance - No public comments were submitted.

WORKSHOP

7) Prison to Employment (P2E)

Mariann Johnson led the discussion and noted the P2E planning grant was extended until December 31, 2020. Referrals have started from the Department of Parole and services began on June 1, 2020 with three providers: Operation New Hope, Goodwill and San Bernardino Community College District. Also discussed was the challenges of obtaining social security cards, which is currently taking 6-8 months, as this is one of the documentation requirements to obtain employment. WDD staff is looking at funding and reports are being developed to track spending, as the first batch of invoices from the three providers have now been received.

Jessica Rodriguez from Goodwill provided an update on their experience with this program. They are receiving referrals from the Parole department for resume assistance and employment. She shared a success story for one of their program participants. Russell Degnan from Operation New Hope also reported on the success they have encountered with this program. A discussed ensued about the need to increase collaboration so we can all move the needle.

8) Department of Rehabilitation

Yuki Long and T. Wade led the discussion regarding the Windmills Training, which provides individuals with introspective training on how they interact with individuals within the special populations. Training has been provided to some staff at the AJCC offices and the current training is moving to a virtual setting. A discussed ensued about providing this training to the Workforce Board members and business partners. Efforts will be made to bring this training into a webinar format that can offered to employers.

9) Asset Mapping Update

Mariann Johnson noted that we win the process of transitioning the maintenance of the asset map from ICF to the Workforce Development Department (WDD) and some training was conducted on the Tableau system. Henry Nickel then provided background to the members regarding the asset mapping project and how it started and what data can be obtained from the system. A discussion occurred about who will have access to this system. This system will be utilized internally during the roll out and further discussions will occur to determine if it can be shared with external departments in the future to help recoup our costs.

10) Social Enterprise Business & Employment

This topic was postponed due to time constraints.

11) Hope Through Housing (HTH) Update

Jonathan Weldy provided updates including efforts to get HTH connected to our AJCC offices. Introductions will be made, so we can partner in our efforts.

12) Special Populations Committee – Member Goals

This item was postponed due to time constraints.

REPORTS AND INFORMATION

13) County Report

This item was postponed due to time constraints.

14) Special Populations Future Calendar Dates

The Chair noted that the next meeting of the Special Populations Committee has been scheduled for September 23rd at 9:30 am.

ADJOURNMENT

Chair called for a motion to adjourn. Stephani Congdon motioned. Lowell King seconded the motion. None opposed; Motion carried.

Meeting ended at 10:57 AM

The next meeting of the Special Populations Committee is scheduled for Wednesday, September 23, 2020 at 9:30 AM and will be held via Zoom Conference.



Devra Bell, WDB Secretary