

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, OCTOBER 14, 2020 – 9:30 AM – 11:00 AM

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
Phil Cothran	X
Russell Degnan	X
*Tamica Fouts- Rachal	X
Cherilyn Greenlee	X
Lowell King	X
Scott Kuethen	X
*Yukiko Long	
*Audrey Mathews	
*Pauline Pina	
*Jessica Rodriguez	X
Anita Tuckerman	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

OPENING

- 1) **Chair called meeting to order** at 9:38 AM
- 2) **Pledge of Allegiance** – Cinnamon Alvarez led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Lowell King motioned; Scott Kuethen seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
 Cinnamon Alvarez: Aye
 Stephani Congdon: Aye
 Phil Cothran: Aye
 Russell Degnan: Aye
 Tamica Fouts-Rachal: Aye
 Cherilyn Greenlee: Aye
 Lowell King: Aye
 Scott Kuethen: Aye
 Yukiko Long: Absent
 Audrey Mathews: Absent
 Pauline Pina: Absent
 Jessica Rodriguez: Aye
 Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

5) Approval of Minutes from September 23, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Cinnamon Alvarez motioned; Anita Tuckerman seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Russell Degnan: Aye
Tamica Fouts-Rachal: Abstain
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye
Yukiko Long: Absent
Audrey Mathews: Absent
Pauline Pina: Absent
Jessica Rodriguez: Aye
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

6) Comments from the General Public in Attendance - No public comments were submitted.

PRESENTATION

7) Inland Empire Fair Chance Coalition

The Chair introduced Branden Butler, Assistant Deputy Director of Education and Outreach, from the California Department of Fair Employment and Housing (DFEH). Mr. Butler also introduced Jennifer Tilton. The presentation included the mission and responsibilities of DFEH; Employment and The Fair Chance Act. A discussion ensued about certain rules/legal background and how those rules are applied by employers under the Fair Chance Act.

WORKSHOP

8) Prison to Employment Updates

Mariann Johnson provide updates, including recent meetings and technical assistance that is being provided on a weekly basis. A discussion ensued regarding a "Barber" pilot program at Glen Helen that is currently being funded under P2E. The committee members are looking for success stories from individuals that are participating in the program, so their story can be communicated and raise awareness of this program.

Goodwill Industries shared a story of an individual that followed the Inland Empire Fair Chance protocols and received two job offers.

9) Asset Mapping Update

Marlena Sessions informed the committee members of an asset mapping workshop that had been conducted earlier in the day. She noted that training will be conducted to train internal staff within Workforce Development to utilize this technology. Jonathan Weldy noted that this project is now at a policy level and there is a path to start receiving information at the committee level in the near future.

10) AJCC Access Update

The Chair followed up on the efforts of Scott Kuethen, Chair of the AJCC Ad Hoc Committee, and his work with the AJCC offices, to increase access and services for individuals at our AJCC centers. Efforts will continue to determine next steps in the process to improve services for those individuals.

11) Autism Society Program

The Chair brought this topic to the committee to help connect the autism society with our AJCC offices and Workforce Development team. A discussion ensued about our MOU partners' engagement and having those partners come to future meetings and speak to the committee members about how they are supporting this effort.

12) Special Populations Committee – Member Goals

The Chair discussed the need to set goals for the committee, so there is a baseline in which to measure the success of the committees' efforts. Some of the topics discussed included training, such as "Disability Etiquette"; continuing with seminars & workshops and making those accessible on our website or You Tube channel; expediting the intake process for special populations individuals; and reviewing the various grants, for additional funding opportunities. Additional discussions surrounding these proposed goals will continue at a future meeting.

REPORTS AND INFORMATION

13) Special Populations Future Calendar Dates

The Chair noted that the next meeting of the Special Populations Committee has been scheduled for November 18 at 9:30 am.

ADJOURNMENT

Chair called for a motion to adjourn. Scott Kuethen motioned. Stephani Congdon seconded the motion. None opposed; Motion carried.

Meeting ended at 10:56 AM

The next meeting of the Special Populations Committee is scheduled for Wednesday, November 18, 2020 at 9:30 AM and will be held via Zoom Conference.



Devra Bell, WDB Secretary