

## WORKFORCE DEVELOPMENT BOARD SPECIAL POPULATIONS COMMITTEE MEETING

WEDNESDAY, DECEMBER 16, 2020 AT 9:30 AM – 10:30 AM

### **THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT**

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Special Populations Committee Meeting  
Time: Dec 16, 2020 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/81314738392?pwd=MEN1cDZ0L01pdjl0RUNCNkxoYmJJdz09>

Meeting ID: 813 1473 8392  
Passcode: 462206  
One tap mobile  
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Dial by your location  
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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce) However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

**To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov). Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.**

#### **Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

*"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."*

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

**AGENDA**

WEDNESDAY, DECEMBER 16, 2020 AT 9:30 AM – 10:30 AM

**OPENING**

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call)

**PUBLIC COMMENT**

- 4) Comments from the General Public in Attendance

**CONSENT AGENDA (Roll Call Vote)**

- 5) Approve Minutes from November 18, 2020 Special Populations Committee Meeting

**WORKSHOP**

- 6) Cooperative Economic Empowerment Movement (CEEM)
- 7) Special Populations Committee Goals

**REPORTS AND INFORMATION**

- 8) Special Populations 2021 Meeting Dates
  - 1/13/21 – 9:30-10:30 am

**ADJOURNMENT**

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In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Special Populations Committee  
Agenda Item**

**MEETING DATE:** December 16, 2020

**ITEM:** (5)

**SUBJECT:** Approve Minutes from November 18, 2020 Special Populations Committee Meeting

**PRESENTED BY:** Marlena Sessions, Executive Director  
Workforce Development Department (WDD)

**CONSENT**   X                      **DISCUSSION**                           **INFORMATION**       

**RECOMMENDATION:** Approve Minutes from November 18, 2020 Special Populations Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

*“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”*

**WEDNESDAY, NOVEMBER 18, 2020 – 9:30 AM – 11:00 AM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>	<b>WDB Staff</b>	<b>Present</b>
Jonathan Weldy (Chair)	X	Devra Bell	X
Cinnamon Alvarez	X	Brad Gates	X
*Stephani Congdon	X	Marlena Sessions	X
Phil Cothran	X		
Russell Degnan	X		
*Tamica Fouts-Rachal	X		
Cherilyn Greenlee	X		
Lowell King	X		
Scott Kuethen			
*Yukiko Long			
*Audrey Mathews			
*Pauline Pina			
*Jessica Rodriguez	X		
Anita Tuckerman	X		

*\*Public Members*

**OPENING**

- 1) **Chair called meeting to order** at 9:32 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye  
Cinnamon Alvarez: Aye  
Stephani Congdon: Aye  
Phil Cothran: Aye  
Russell Degnan: Aye  
Tamica Fouts-Rachal: Aye  
Cherilyn Greenlee: Aye  
Lowell King: Aye  
Scott Kuethen: Absent  
Yukiko Long: Absent  
Audrey Mathews: Absent  
Pauline Pina: Absent  
Jessica Rodriguez: Aye  
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

## **REVIEW AND APPROVAL OF MEETING MINUTES**

### **5) Approval of Minutes from October 14, 2020 Special Populations Committee Meeting (Roll Call Vote)**

The Chair called for a motion to approve the minutes. Russell Degnan motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye  
Cinnamon Alvarez: Aye  
Stephani Congdon: Aye  
Phil Cothran: Aye  
Russell Degnan: Aye  
Tamica Fouts-Rachal: Aye  
Cherilyn Greenlee: Aye  
Lowell King: Aye  
Scott Kuethen: Absent  
Yukiko Long: Absent  
Audrey Mathews: Absent  
Pauline Pina: Absent  
Jessica Rodriguez: Aye  
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

## **PUBLIC COMMENT**

**6) Comments from the General Public in Attendance** - No public comments were submitted.

## **WORKSHOP**

### **7) Regional Operations/State Plan**

The Chair introduced Tamica Fouts-Rachal, who provided the background of the State Council and noted that it is a State and Federal funded council and there is one in each State. Based on census data in 2016, only 40,000 individuals in the Inland Empire are served by the Inland Regional Center. Regional Centers serve individuals with disabilities that are under the age of 18, where the State Council serves individuals with disabilities, who are over the age of 18. Ms. Fouts-Rachal introduced Tania Morawiec, Deputy Director of the California State Council on Developmental Disabilities. Ms. Morawiec provided an overview of the Council, as well as their primary objectives; how to improve the system; working with businesses to assist in hiring individuals; funding and their various federal partners and future goals/plans. A discussion ensued about connecting these resources with the AJCC offices and Business Services, to help educate staff, while working with businesses and customers.

### **8) Autism Partnership and Collaboration**

The Chair wants to discuss how our partners access the AJCC offices, so we can work to involve individuals to participate in this collaboration. Mariann Johnson updated the committee on Uniquely Abled. Goodwill partnered with community colleges and they worked together with individuals with autism, but with Covid, this was put on hold. Meetings are beginning again and the members would like to assist these efforts with OJT dollars.

### **9) Special Populations Committee – Member Goals**

The Chair reviewed the goals that were discussed at a prior meeting and requested that each member think about these and provide input at the next meeting. These goals included getting businesses involved in trainings to assist them with hiring those in that represent the special population community.

## **REPORTS AND INFORMATION**

### **13) Special Populations Future Calendar Dates**

The Chair reviewed the meeting schedule for Special Populations for 2021. These meetings will be shortened to one hour. The last meeting of 2020 will be held on December 16, beginning at 9:30 AM.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Tamica Foots-Rachal motioned. Russell Degnan seconded the motion. None opposed; Motion carried.

Meeting ended at 10:58 AM

The next meeting of the Special Populations Committee is scheduled for Wednesday, December 16, 2020 at 9:30 AM and will be held via Zoom Conference.

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Devra Bell, WDB Secretary