



# Advisor Appointment Information

 East Valley AJCC

 High Desert AJCC

 West Valley AJCC

<b>Customer Name:</b>				
<b>Advisor name:</b>				
<b>Advisor phone number:</b>	<b>Advisor email address:</b>			
<b>Appointment date/time:</b>				
<b>***You MUST provide the following documents at the appointment listed above***</b>				
<input checked="" type="checkbox"/>	<b>Resume (Choose one):</b> <input type="checkbox"/> Electronic copy emailed to your advisor <input type="checkbox"/> Saved/uploaded in CalJOBS <input type="checkbox"/> Hard copy brought to the appointment			
<input type="checkbox"/>	<b>Proof of Veteran status – DD214 (if applicable)</b>			
<input type="checkbox"/>	<table style="width: 100%; border: none;"> <tr> <td style="width: 30%; vertical-align: top; padding: 5px;"> <b>Priority of service documentation</b> <ul style="list-style-type: none"> <li>• Public Assistance</li> <li>• Basic Skills Deficient</li> <li>• Low Income</li> </ul> </td> <td style="padding: 5px;"> <b>Verification needed:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Authorization to received cash public assistance or CalFresh (Notice of Action, GEN 2000/Passport to Services)</li> <li><input type="checkbox"/> Electronic Benefit Transfer (EBT) card and recent transaction receipt</li> <li><input type="checkbox"/> Public assistance records</li> <li><input type="checkbox"/> Refugee Assistance records</li> <li><input type="checkbox"/> School records – a referral or records from a Title II Basic Education program or English Language Learner program</li> <li><input type="checkbox"/> Results of academic assessment</li> <li><input type="checkbox"/> Alimony agreement</li> <li><input type="checkbox"/> Award letter from veteran's administration</li> </ul> </td> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bank statements</li> <li><input type="checkbox"/> Compensation award letter</li> <li><input type="checkbox"/> Court award letter</li> <li><input type="checkbox"/> Pension statement</li> <li><input type="checkbox"/> Employer statement/consent</li> <li><input type="checkbox"/> Family or business financial records</li> <li><input type="checkbox"/> Housing authority verification</li> <li><input type="checkbox"/> Paystubs</li> <li><input type="checkbox"/> Quarterly estimated tax for the self-employed</li> <li><input type="checkbox"/> Social security benefits</li> <li><input type="checkbox"/> Unemployment Insurance documents</li> </ul> </td> </tr> </table>	<b>Priority of service documentation</b> <ul style="list-style-type: none"> <li>• Public Assistance</li> <li>• Basic Skills Deficient</li> <li>• Low Income</li> </ul>	<b>Verification needed:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Authorization to received cash public assistance or CalFresh (Notice of Action, GEN 2000/Passport to Services)</li> <li><input type="checkbox"/> Electronic Benefit Transfer (EBT) card and recent transaction receipt</li> <li><input type="checkbox"/> Public assistance records</li> <li><input type="checkbox"/> Refugee Assistance records</li> <li><input type="checkbox"/> School records – a referral or records from a Title II Basic Education program or English Language Learner program</li> <li><input type="checkbox"/> Results of academic assessment</li> <li><input type="checkbox"/> Alimony agreement</li> <li><input type="checkbox"/> Award letter from veteran's administration</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Bank statements</li> <li><input type="checkbox"/> Compensation award letter</li> <li><input type="checkbox"/> Court award letter</li> <li><input type="checkbox"/> Pension statement</li> <li><input type="checkbox"/> Employer statement/consent</li> <li><input type="checkbox"/> Family or business financial records</li> <li><input type="checkbox"/> Housing authority verification</li> <li><input type="checkbox"/> Paystubs</li> <li><input type="checkbox"/> Quarterly estimated tax for the self-employed</li> <li><input type="checkbox"/> Social security benefits</li> <li><input type="checkbox"/> Unemployment Insurance documents</li> </ul>
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