

WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

WEDNESDAY, JANUARY 13, 2021 AT 10:30 AM – 11:30 AM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

You are invited to a Zoom webinar.

When: Jan 13, 2021 10:30 AM Pacific Time (US and Canada)

Topic: WDB Youth Committee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87144169888?pwd=ekdONGMwQ3JXUWVMbVh6SzBhSTNsZz09>

Passcode: 930772

Or iPhone one-tap:

US: +16699009128,,87144169888#,,,,*930772#

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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

AGENDA

WEDNESDAY, JANUARY 13, 2021 AT 10:30 AM – 11:30 AM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call)

CONSENT AGENDA (Roll Call Vote)

- 4) Approve Minutes from October 14, 2020 Youth Committee Meeting (Roll Call Vote)

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

WORKSHOP

- 6) Youth Committee Goals

REPORTS AND INFORMATION

- 7) Youth Provider Performance Data
- 8) Youth Dashboard

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: January 13, 2021

ITEM: (4)

SUBJECT: Approve Minutes from October 14, 2020 Youth Committee Meeting

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from October 14, 2020 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, OCTOBER 14, 2020 – 11:00 AM – 12:30 PM

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	
Jonathan Weldy	X
Joseph Williams	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

OPENING

- 1) **Chair called meeting to order** at 11:01 AM
- 2) **Pledge of Allegiance** – Jonathan Weldy led the Pledge of Allegiance.
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda** – The Chair called for a motion to adopt the agenda. Lowell King motioned; Andre Bossieux seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Ken Boshart: Aye
Andre Bossieux: Aye
Phil Cothran: Aye
Lowell King: Aye
Dale Marsden: Aye
Audrey Mathews: Absent
Will Sterling: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approve Minutes from the September 23, 2020 Youth Committee Meeting**
The Chair requested a motion to approve the minutes from the September 23, 2020 Youth Committee Meeting. Jonathan Weldy motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Ken Boshart: Aye
Andre Bossieux: Aye
Phil Cothran: Aye
Lowell King: Aye
Dale Marsden: Aye
Audrey Mathews: Absent
Will Sterling: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENTS

6) Comments from the General Public in Attendance - There were no Public Comment cards presented.

PRESENTATION

7) Youth Mental Health First Aid

The Chair introduced Erin Brinker, Director of Programs and Development and Christina Walbert from the Making Hope Happen Foundation, who provided an overview of their foundation. They discussed the Youth Mental Health First Aid training course that is available for individuals who work with adolescents aged 16-24, that may suffer from mental health issues and addiction. Additional information provided included the responsibilities of a Mental Health First Aider; who should take the training, such as parents, teachers, coaches, camp counselors; how to become certified as a Mental Health First Aider and future opportunities in this field. A discussion ensued about the successes the youth providers have encountered in referring others to this program.

WORKSHOP

8) Youth Committee Goals

The Chair, B.J. Patterson, led the workshop and requested that each member submit their goals for the committee for 2021. He discussed some of the goals that had previously been submitted, which included: Foster Youth and how to best connect them to services before they leave the system; reducing underemployment of youth; connecting our AJCC offices with the youth providers and building capacity for our youth providers. Lastly, Mr. Patterson would like to establish a mission and vision for the Youth committee. The members discussed how to segregate the crossover of individuals that qualify under WIOA vs. the Mental Health system.

ADJOURNMENT

Chair called for a motion to adjourn. Dale Marsden motioned; Andre Bossieux seconded the motion. None opposed; motion carried.

Meeting adjourned at 12:30 PM

The next WDB Youth Committee meeting is scheduled for Wednesday, January 13, 2021 at 10:30 AM to be held via Zoom Conference.

Devra Bell – WDB Secretary