



America's **JobCenter** of CaliforniaSM

AGENCY NAME: CHAFFEY ADULT SCHOOL

DESCRIPTION OF SERVICES: CHAFFEY ADULT OFFERS A VARIETY OF SERVICES

1. ESL (ENGLISH AS A SECOND LANGUAGE) CLASSES TO IMPROVE NON-NATIVE ENGLISH SPEAKERS LANGUAGE SKILLS & ENCOURAGE COMMUNITY PARTICIPATION
2. CITIZEN PREPARATION
3. HIGH SCHOOL DIPLOMA- TRADITIONAL AND/OR ONLINE CLASSES
4. HIGH SCHOOL EQUIVALENCY / GED TEST PREPARATION PROGRAM
5. CAREER & TECHNICAL EDUCATION (CTE) TRAINING
Programs: Automotive, Bench Carpentry, Computer Software Applications (Microsoft), Typing Certification, Machine Drafting/CAD, Masonry, Medical Healthcare Interpreting, Medical Billing & Coding, Welding, Instructional Aide Review & Testing, Parenting.
6. CPR & FIRST AID CERTIFICATION

POINT OF ENTRY:	Two Locations-	Main Campus	Satellite Campus
ADDRESS:		1802 East 7th Street Ontario, CA 91764	557 West 5th Street Ontario, CA 91763
PHONE NUMBER:		(909) 391-5365	(909) 983-7102

OFFICE HOURS: M-TH, 7:30 pm - 4:00 pm & 5:30 pm - 9:00 pm / F, 9:00 pm - 4:00 pm

Customer requiring services should be prepared to provide the following information/documents when registering for the following programs:

- **For ESL, Citizenship & GED Preparation Programs:** *(Items 1, 2 & 3 Above)*
 - **Registration Form/Information Required at Enrollment**
 - **Placement Test**
 - **Program Orientation- Scheduled at Enrollment**
 - **No Fee**

- **For Diploma Program:** *(Item 4 Above)*
 - **High School Transcript**
 - **Registration Form/Information Required at Enrollment**
 - **Placement Test**
 - **Program Orientation- Scheduled at Enrollment**
 - **No Fee**

- **CTE/Vocational & CPR/First Aid Programs:** *(Item 5 & 6 Above)*
 - **Registration Form/Information Required at Enrollment**
 - **Fee Per Course/Materials**

NOTE: PROGRAMS NOTED ABOVE ARE OFFERED FREE OF CHARGE WITH THE EXCEPTION OF CTE/VOCATIONAL PROGRAMS. BOOKS AND OTHER REQUIRED MATERIALS ARE AVAILABLE FOR PURCHASE AT ADULT SCHOOL COST

REFERRAL NOTICE FROM REFERRING AGENCY:

- **If receiving assistance from any referring agency, documentation of such assistance and any conditions of participation or completion must be provided upon enrollment.**