

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

WEDNESDAY, MARCH 10, 2021 AT 9:30 AM – 10:30 AM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Special Populations Committee Meeting
Time: Mar 10, 2021 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/82047414453?pwd=UUp5bXJSMVNTL1RGMSs1RXBQcXJtQT09>

Meeting ID: 820 4741 4453
Passcode: 760208
One tap mobile
+16699006833,,82047414453#,,,,*760208# US (San Jose)

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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

AGENDA

WEDNESDAY, MARCH 10, 2021 AT 9:30 AM – 10:30 AM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call Attendance)

CONSENT AGENDA (Roll Call Vote)

- 4) Approve Minutes from January 13, 2021 Special Populations Committee Meeting

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

PRESENTATION

- 6) San Bernardino County Sheriff Programs - *Presented by: Lt. James Porter*

DISCUSSION (Roll Call Vote)

- 7) Approve 2021 Goals for the Special Populations Committee

REPORTS AND INFORMATION

- 8) P2E Update/Budget

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: March 10, 2021

ITEM: (4)

SUBJECT: Approve Minutes from January 13, 2021 Special Populations Committee Meeting

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from January 13, 2021 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, JANUARY 13, 2021 – 9:30 AM – 10:30 AM

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
Phil Cothran	
Russell Degnan	
*Tamica Fouts- Rachal	
Cherilyn Greenlee	X
Lowell King	X
Scott Kuethen	X
*Yukiko Long	
*Pauline Pina	
*Jessica Rodriguez	X

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

**Public Members*

OPENING

- 1) **Chair called meeting to order** at 9:34 AM
- 2) **Pledge of Allegiance** – Stephani Congdon led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance** - No public comments were submitted.

CONSENT AGENDA (Roll Call Vote)

5) Approve Minutes from November 18, 2020 Special Populations Committee Meeting

The Chair called for a motion to approve the consent agenda. Scott Kuethen motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Phil Cothran: Absent
Russell Degnan: Absent
Tamica Fouts-Rachal: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye

Scott Kuethen: Aye
Yukiko Long: Absent
Pauline Pina: Absent
Jessica Rodriguez: Aye

Without further comment or objection, motion carried by unanimous vote.

DISCUSSION

6) Approve 2021 Goals for the Special Populations Committee

The Chair, Jonathan Weldy, reviewed the 2021 goals for the Special Populations Committee with the members. A discussion ensued regarding collaborative efforts by our partner agencies, who continue to look for grant funding opportunities. Also discussed was trying to increase the number of individuals we place in jobs for the special populations and should this be added as one of the goals.

REPORTS AND INFORMATION

7) Services Dashboard (Access Sites)

Marlena Sessions reviewed a PowerPoint presentation that discussed the goal of having access/connection sites, which would allow the Workforce Development Department the ability to provide services throughout the County. Included in the presentation was a list of organizations and departments that we could partner with in the community. A discussion ensued about potentially utilizing mobile sites or kiosks to help expand our reach into the community.

8) Prison to Employment (P2E) Update

Brad Gates provided an update regarding our partnership with Riverside county colleagues on this initiative, as well as the number of participants, goals and an update on our 3 providers. The members discussed future funding opportunities for the program and Mr. Gates noted that CWA is working with local areas to help communicate to legislators our need to prioritize and continue funding.

9) Update on Autism Society

This item was postponed, due to time constraints.

10) Special Populations 2021 Meeting Dates

The next meeting of the Special Populations Committee will be held on March 10, 2021 at 9:30 via Zoom.

ADJOURNMENT

Chair called for a motion to adjourn. Cinnamon Alvarez motioned; Scott Kuethen seconded the motion. None opposed; Motion carried.

Meeting ended at 10:31 AM

Devra Bell, WDB Secretary

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: March 10, 2021

ITEM: (7)

SUBJECT: APPROVAL OF 2021 GOALS

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT _____ **DISCUSSION_X**_____ **INFORMATION**_____

RECOMMENDATION: Approve the 2021 goals for the Special Populations Committee.

BACKGROUND: In the fall of 2020, each of the Workforce Development Board (WDB) committees had discussions around goals for 2021. Special Populations Committee members were invited to submit suggestions for consideration. The Special Populations Committee Chair reviewed the suggestions submitted.

As a result, four goals were developed:

- Facilitate collaborative funding and partnership opportunities that enhance access and delivery of services for individuals with significant barriers to employment.
- Develop a business engagement strategy that results in employment and work experience opportunities for all special populations.
- Identify any legislative or policy priorities that impact special populations and employment. Develop strategy for pursuing legislative or policy changes as needed.
- Improve AJCC access and delivery of services for adults with Intellectual/Developmental disabilities.

With the Special Populations Committee's approval of the recommendation, agendas for future 2021 meetings will be developed to support the completion of the goals.