

WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

WEDNESDAY, MARCH 10, 2021 AT 10:30 AM – 11:30 AM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Youth Committee Meeting
Time: Mar 10, 2021 10:30 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/83909576736?pwd=ZncwVFczc3I4RXhY5cnRFb241OWEwUT09>

Meeting ID: 839 0957 6736
Passcode: 616519
One tap mobile
+16699006833,,83909576736#,,,,*616519# US (San Jose)

Dial by your location
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Find your local number: <https://us02web.zoom.us/j/83909576736?pwd=ZncwVFczc3I4RXhY5cnRFb241OWEwUT09>

These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

AGENDA

WEDNESDAY, MARCH 10, 2021 AT 10:30 AM – 11:30 AM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call)

CONSENT AGENDA (Roll Call Vote)

- 4) Approve Minutes from January 13, 2021 Youth Committee Meeting (Roll Call Vote)

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

DISCUSSION (Roll Call Vote)

- 6) Approve 2021 Goals for the Youth Committee
- 7) Approve Contract Extensions through June 30, 2022 for the following Youth

Providers:

Apple Valley USD, CAHELP, Career Institute, Chino Valley USD, CRYROP, El Proyecto del Barrio, First Institute Training & Management, Goodwill Industries, Hesperia USD, Pathways Management Group and Youth Action Project

PRESENTATION

- 8) Hire 20/21 Campaign

REPORTS AND INFORMATION

- 9) Youth Provider Performance Data
- 10) Youth Dashboard

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: March 10, 2021

ITEM: (4)

SUBJECT: Approve Minutes from January 13, 2021 Youth Committee Meeting

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from January 13, 2021 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, JANUARY 13, 2021 – 10:30 AM – 11:30 AM

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
*Joshua Alban	X
*LaJohnae Bertrand	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
Lowell King	X
Dale Marsden	
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

OPENING

- 1) **Chair called meeting to order** at 10:33 AM
- 2) **Pledge of Allegiance** – Andre Bossieux led the Pledge of Allegiance.
- 3) **Introductions** – The Board Secretary took roll call attendance.

CONSENT AGENDA

4) Approve Minutes from October 14, 2020 Youth Committee Meeting

The Chair called for a motion to adopt the agenda. Lowell King motioned; Phil Cothran seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Joshua Alban: Aye
LaJohnae Bertrand: Aye
Ken Boshart: Aye
Andre Bossieux: Aye
Phil Cothran: Aye
Lowell King: Aye
Dale Marsden: Absent
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENTS

5) Comments from the General Public in Attendance - There were no Public Comment cards presented.

WORKSHOP

6) Youth Committee Goals

The Chair, B.J. Patterson, reviewed the goals discussed at the prior meeting, as well as statistics of high school graduates and the unemployment rates currently seen by those Youth. He expressed the need to capture those currently graduating to ensure we can find them employment. The members also discussed defining the opportunities available to these Youth and whether they have barriers that would prevent them from obtaining employment. The committee will finalize these goals and approve at the March meeting.

REPORTS AND INFORMATION

7) Youth Provider Performance Data

Brad Gates reviewed the current performance measure data for each of the Youth providers. A discussion ensued about how performance data and expenditures may be viewed by the State for this past fiscal year or if those figures will be relaxed due to COVID. Data is shared with the Youth providers on a regular basis, so they are aware of their respective enrollment rates and expenditures, but the performance data is one year behind.

8) Youth Dashboard

Brad Gates displayed the link to the website that contains the Youth dashboard. The Chair discussed the efforts the Youth providers have made to assist those individuals that have been struggling over the past year, due to the pandemic. The members discussed how to best use the information in the dashboard to determine various barriers these Youth face and how interpret the statistical data.

ADJOURNMENT

Chair called for a motion to adjourn. Jonathan Weldy motioned; Andre Bossieux seconded the motion. None opposed; motion carried.

Meeting adjourned at 11:30 AM

The next WDB Youth Committee meeting is scheduled for Wednesday, March 10, 2021 at 10:30 AM to be held via Zoom Conference.

Devra Bell – WDB Secretary

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: March 10, 2021

ITEM: (6)

SUBJECT: APPROVAL OF 2021 GOALS

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT _____ **DISCUSSION_X**_____ **INFORMATION**_____

RECOMMENDATION: Approve the 2021 goals for the Youth Committee.

BACKGROUND: In the fall of 2020, each of the Workforce Development Board (WDB) committees had discussions around goals for 2021. Youth Committee members were invited to submit suggestions for consideration. The Youth Committee Chair reviewed the suggestions submitted.

As a result, three goals were developed:

- Increase Foster Youth engagement by 25%.
- Benchmark 2020 High School graduates unemployment and improve unemployment rate by 20%.
- Increase opportunities for Justice Involved Youth. Benchmark the current engagement and unemployment for these youth. Develop an achievable goal for improvement.

With the Youth Committee's approval of the recommendation, agendas for future 2021 meetings will be developed to support the completion of the goals.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: March 10, 2021

ITEM: (7)

SUBJECT: Youth Provider Contractor Amendments for Workforce Innovation and Opportunity Act Youth Program for Program Years 2021 Through 2022

PRESENTED BY: Bradley Gates, Assistant Director
Workforce Development Department

CONSENT _____ **DISCUSSION** X **INFORMATION** _____

RECOMMENDATION: Approve funding for Amendment No. 1 to the eleven Contractors listed below for a total amount not to exceed \$3,800,000. The amendment will allow the contractors to continue to provide academic enhancement, employment skills, and occupational training services for eligible youth participants under Workforce Innovation and Opportunity Act (WIOA) by extending the term for one year, for a contract period of July 1, 2021, through June 30, 2022, and awarding the following funding:

1. Apple Valley Unified School District for a total amount not to exceed \$280,000.
2. California Association of Health & Education Linked Professions for a total amount not to exceed \$280,000.
3. Career Institute for a total amount not to exceed \$800,000.
4. Chino Valley Unified School District for a total amount not to exceed \$280,000.
5. Colton Redlands Yucaipa Regional Occupational Program for a total amount not to exceed \$320,000.
6. El Proyecto for a total amount not to exceed \$160,000.
7. First Institute Training and Management Inc. for a total amount not to exceed \$560,000.
8. Goodwill Industries Southern California for a total amount not to exceed \$560,000.
9. Hesperia Unified School District for a total amount not to exceed \$280,000.
10. Pathways Management for a total amount not to exceed \$120,000
11. Youth Action Project for a total amount not to exceed \$160,000.

BACKGROUND: This action will allow the Workforce Development Department (WDD) to serve a minimum of 665 at-risk youth under the WIOA Youth Program for the 2021-2022 program cycle. The Contractors will continue to provide youth with occupational training, work experience, counseling, tutoring and supportive services in order to place youth in employment or higher education. In addition, the Contractors are expected to provide the youth with follow up services to ensure continued success utilizing the skills obtained during the prior year.

On June 12, 2018 (Item No. 92), the Board of Supervisors (Board) approved WDD to enter into contracts with the eleven youth providers.

Approval of this recommendation will allow this item to be submitted to the Workforce Development Board on April 14, 2021, for their approval. Once approved, the contracts for the selected providers will be presented to the San Bernardino County Board of Supervisors on May 18, 2021 for their approval.