

**WORKFORCE DEVELOPMENT BOARD  
GENERAL BOARD MEETING – ASSET MAPPING WORKSHOP**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S  
EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT.**

**WEDNESDAY, OCTOBER 14, 2020, 8:00 AM – 9:30 AM**

**MEETING MINUTES**

**ATTENDANCE:**

<b>Members</b>		<b>Staff to WDB</b>	
	<b>Present</b>		<b>Present</b>
Phil Cothran ( <i>Chair</i> )	X	Lowell King	X
Will Sterling ( <i>Vice-Chair</i> )	X	Scott Kuethen	X
B.J. Patterson ( <i>Second Vice-Chair</i> )	X	Robert Loeun	
Cinnamon Alvarez	X	Dale Marsden	X
Ken Boshart		Henry Shannon	
Ricardo Cisneros		Anita Tuckerman	X
Mike Gallo	X	Jonathan Weldy	X
Cherilyn Greenlee	X	Joseph Williams	X

**OPENING**

- 1) **Chair Call Meeting to Order** at 8:03 AM
- 2) **Introductions** – The Board Secretary took roll call attendance.
- 3) **Adoption of the Agenda**

The Chair requested a motion to adopt the agenda. Mike Gallo motioned; Will Sterling seconded the motion.

**Consent** Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye  
 Cinnamon Alvarez: Aye  
 Kenneth Boshart: Absent  
 Ricardo Cisneros: Absent  
 Mike Gallo: Aye  
 Cherilyn Greenlee: Aye  
 Lowell King: Aye  
 Scott Kuethen: Aye  
 Robert Loeun: Absent  
 Dale Marsden: Aye

B.J. Patterson: Aye  
Henry Shannon: Absent  
Will Sterling: Aye  
Anita Tuckerman: Aye  
Jonathan Weldy: Aye  
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

## **PUBLIC COMMENT**

### **4) Comments from the General Public in Attendance**

There were no public comment cards presented.

## **WORKSHOP**

### **5) Asset Map Workshop**

Marlena Sessions introduced Mariann Johnson, who provided an overview of the Asset Map project. She discussed the background; original scope of work; where we are currently; costs to date, including ongoing costs; other considerations/data usage and the next steps/future timeline. A discussion ensued about how the information could best be used and the need to bring information into the AJCC offices, to help provide services to customers. Staff training should be conducted in March of 2021. Also discussed was whether other departments could utilize the data. In the Spring of 2021, additional policy decisions will be made, as it relates to the data and access to the data.

## **ADJOURNMENT**

The Chair called for a motion to adjourn. Anita Tuckerman motioned; Mike Gallo seconded the motion. None opposed. Motion carried.

The meeting adjourned at 9:26 AM

The next meeting of the General Board is scheduled for Wednesday, October 14, 2020 at 1:00 pm via Zoom Conference.



---

Devra Bell, WDB Secretary