

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

*“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”*

**WEDNESDAY, DECEMBER 16, 2020 – 9:30 AM – 10:30 AM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
Phil Cothran	X
Russell Degnan	X
*Tamica Fouts- Rachal	X
Cherilyn Greenlee	X
Lowell King	X
Scott Kuethen	
*Yukiko Long	X
*Audrey Mathews	
*Pauline Pina	
*Jessica Rodriguez	X
Anita Tuckerman	

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Marlena Sessions	X

**OPENING**

- 1) **Chair called meeting to order** at 9:35 AM
- 2) **Pledge of Allegiance** – Russell Degnan led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

Marlena Sessions, Executive Director of the Workforce Development Board, introduced Diana Alexander, Assistant Executive Officer of San Bernardino County, to the Special Populations Committee members. Ms. Alexander provided her background prior to her new position and noted that she is happy to be working with the Workforce Development Board and Committees.

**PUBLIC COMMENT**

- 4) **Comments from the General Public in Attendance** - No public comments were submitted.

**CONSENT AGENDA (Roll Call Vote)**

- 5) **Approve Minutes from November 18, 2020 Special Populations Committee Meeting**  
The Chair called for a motion to approve the consent agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye  
Cinnamon Alvarez: Aye  
Stephani Congdon: Aye  
Phil Cothran: Aye  
Russell Degnan: Aye  
Tamica Fouts-Rachal: Aye  
Cherilyn Greenlee: Aye  
Lowell King: Aye  
Scott Kuethen: Absent  
Yukiko Long: Aye  
Audrey Mathews: Absent  
Pauline Pina: Absent  
Jessica Rodriguez: Aye  
Anita Tuckerman: Absent

Without further comment or objection, motion carried by unanimous vote.

### **WORKSHOP**

#### **6) Cooperative Economic Empowerment Movement (CEEM)**

The Chair, Jonathan Weldy, introduced George Lamb, President/CEO of Faith Advisory Council for Community Transformation and Kyle Webb, Chief Financial Officer of Webb Family Enterprises. Topics discussed included issues with workforce outcomes in the lower socioeconomic areas and how that leads to instability for employees, and higher sustained turnover for employers; CEEM's program offerings and how to measure their successes and success stories of some of their participants. A discussion ensued about connecting CEEM with Business Services to work with employers to train for cultural competencies.

#### **7) Special Populations Committee Goals**

Mr. Weldy led the workshop and reviewed the goals discussed at the prior meeting. He provided an update on the asset mapping, which was discussed at the previous Executive Board meeting and would like to get volunteers from the committee to define asset mapping criteria. Additional goals discussed included: Windmill training and whether to have additional sessions; storytelling and who was interested in working with the communications team; participation in the grant writing process and legislative priorities.

### **REPORTS AND INFORMATION**

#### **8) Special Populations 2021 Meeting Dates**

The Chair noted the next meeting of the Special Populations Committee will be held on January 13, 2021 at 9:30 am and will now be one hour in length.

### **ADJOURNMENT**

Chair called for a motion to adjourn. Russell Degnan motioned; Anita Tuckerman seconded the motion. None opposed; Motion carried.

Meeting ended at 10:31 AM

The next meeting of the Special Populations Committee is scheduled for Wednesday, January 13, 2021 at 9:30 AM and will be held via Zoom Conference.

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Devra Bell, WDB Secretary