

WORKFORCE DEVELOPMENT BOARD SPECIAL POPULATIONS COMMITTEE MEETING

WEDNESDAY, MAY 12, 2021 AT 9:30 AM – 10:30 AM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Special Populations Committee Meeting
Time: May 12, 2021 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81088714724?pwd=UE9vcWx3QkI0YVpUbFBPT0thWDN4QT09>

Meeting ID: 810 8871 4724

Passcode: 578938

One tap mobile

+16699006833,,81088714724#,,,,*578938# US (San Jose)

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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

AGENDA

WEDNESDAY, MAY 12, 2021 AT 9:30 AM – 10:30 AM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call Attendance)

CONSENT AGENDA (Roll Call Vote)

- 4) Approve Minutes from March 10, 2021 Special Populations Committee Meeting

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

PRESENTATION

- 6) Homeless Services - *Presented by: Dan Flores, Executive Director, Mary's Mercy Center*

DISCUSSION

- 7) Special Populations Goals Work Plan Review

REPORTS AND INFORMATION

- 8) Partnership Updates

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: May 12, 2021

ITEM: (4)

SUBJECT: Approve Minutes from March 10, 2021 Special Populations Committee Meeting

PRESENTED BY: Marlena Sessions, Executive Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from March 10, 2021 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, MARCH 10, 2021 – 9:30 AM – 10:30 AM

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
Russell Degnan	X
*Tamica Fouts- Rachal	
Lowell King	X
Scott Kuethen	
*Yukiko Long	X
Louie Lopez	X
*Deborah Napier	X
*Pauline Pina	X
*Jessica Rodriguez	X

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

**Public Members*

OPENING

- 1) **Chair called meeting to order** at 9:32 AM
- 2) **Pledge of Allegiance** – Russell Degnan led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

The Chair introduced new members of the Special Populations Committee: Deborah Napier from the Employment Development Department and Louie Lopez from the Ironworkers 433 Union. They both provided their backgrounds to the committee members.

PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance** – Channing Hawkins from Supervisor Baca Jr’s office introduced himself to the committee members.

CONSENT AGENDA (Roll Call Vote)

- 5) **Approve Minutes from January 13, 2021 Special Populations Committee Meeting**

The Chair called for a motion to approve the consent agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Russell Degnan: Aye
Tamica Fouts-Rachal: Absent
Lowell King: Aye
Scott Kuethen: Absent
Yukiko Long: Aye
Louie Lopez: Aye
Deborah Napier: Aye
Pauline Pina: Aye
Jessica Rodriguez: Aye

Without further comment or objection, motion carried by unanimous vote.

PRESENTATION

6) San Bernardino County Sheriff Program

Brad Gates introduced Lt. James Porter, who also introduced Chris Martin and Evan Thomas, who provided their background. Lt. Porter reviewed a PowerPoint presentation and discussed the collaboration between the Inmate Service Unit (ISU) and the Workforce Development Department (WDD). He noted they currently have two Workforce Development Specialists on staff, who work with the Prison to Employment staff. The purpose of the program is to develop employer relationships and connect justice involved individuals to jobs in the County. Chris Martin discussed additional programs available at the Glen Helen Rehabilitation Center.

DISCUSSION

7) Approve 2021 Goals for the Special Populations Committee

Brad Gates provided an overview of the item. The Chair noted the last goal regarding AJCC access, is being supported through the AJCC Ad Hoc Committee. A discussion ensued about how to best determine the success of that goal. The Chair suggested reviewing the dashboard and numbers to determine that success. A modification to the wording was requested and with that update, the Chair requested a motion to approve the goals. Lowell King motioned; Stephani Congdon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Russell Degnan: Aye
Tamica Fouts-Rachal: Absent
Lowell King: Aye
Scott Kuethen: Absent
Yukiko Long: Aye
Louie Lopez: Aye
Deborah Napier: Aye
Pauline Pina: Aye
Jessica Rodriguez: Aye

Without further comment or objection, motion carried by unanimous vote.

REPORTS AND INFORMATION

8) Prison to Employment (P2E) Update

Brad Gates provided an update regarding our long standing relationship with the Sheriff's Department and how the community can help rehabilitate justice involved individuals. WDD is proud to be partnered with Riverside County on the P2E grant, as well as our three providers: Operation New Hope, Goodwill Industries and San Bernardino College. Mr. Gates reviewed the current statics regarding the participants in the program and their successes.

ADJOURNMENT

Chair called for a motion to adjourn. Russell Degnan motioned; Cinnamon Alvarez seconded the motion. None opposed; Motion carried.

Meeting adjourned at 10:23 AM

The next WDB Special Populations meeting is scheduled for Wednesday, May 12, 2021 at 9:30 AM and will be held via Zoom Conference.

Devra Bell, WDB Secretary