

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

WEDNESDAY, AUGUST 11, 2021 AT 9:30 AM – 10:30 AM

**THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT**

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

Topic: WDB Special Populations Committee Meeting  
Time: Aug 11, 2021 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/81512084859?pwd=ZGtlZ3ZCQ0tDbmp1YWw3NVRJTSStRUT09>

Meeting ID: 815 1208 4859  
Passcode: 795854  
One tap mobile  
+16699006833,,81512084859#,,,,\*795854# US (San Jose)

Dial by your location  
+1 669 900 6833 US (San Jose)  
Meeting ID: 815 1208 4859  
Passcode: 795854

Find your local number: <https://us02web.zoom.us/j/81512084859?pwd=ZGtlZ3ZCQ0tDbmp1YWw3NVRJTSStRUT09>

These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce). However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

**To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov). Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.**

**Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

*"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."*

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

**AGENDA**

WEDNESDAY, AUGUST 11, 2021 AT 9:30 AM – 10:30 AM

**OPENING**

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions (Roll Call Attendance)

**CONSENT AGENDA (Roll Call Vote)**

- 4) Approve Minutes from May 12, 2021 Special Populations Committee Meeting

**PUBLIC COMMENT**

- 5) Comments from the General Public in Attendance

**REPORTS AND INFORMATION**

- 6) Asset Map Update
- 7) Prison to Employment
- 8) Special Populations Goals Work Plan Review

**WORKSHOP**

- 9) How to Build Community with our Committee Members

**ADJOURNMENT**

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In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Special Populations Committee  
Agenda Item**

**MEETING DATE:** August 11, 2021

**ITEM:** (4)

**SUBJECT:** Approve Minutes from May 12, 2021 Special Populations  
Committee Meeting

**PRESENTED BY:** Marlena Sessions, Executive Director  
Workforce Development Department (WDD)

**CONSENT**   X                      **DISCUSSION**                           **INFORMATION**       

**RECOMMENDATION:** Approve Minutes from May 12, 2021 Special Populations Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

*“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”*

**WEDNESDAY, MAY 12, 2021 – 9:30 AM – 10:30 AM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>	<b>Staff to WDB</b>	<b>Present</b>
Jonathan Weldy (Chair)	X	Devra Bell	X
Cinnamon Alvarez	X	Marlena Sessions	X
*Stephani Congdon	X	Brad Gates	X
Russell Degnan	X		
Dan Flores	X		
*Tamica Fouts- Rachal			
Lowell King	X		
Scott Kuethen	X		
*Yukiko Long	X		
Louie Lopez	X		
Clint Miller	X		
*Deborah Napier			
*Pauline Pina	X		
*Jessica Rodriguez	X		

*\*Public Members*

**OPENING**

- 1) **Chair called meeting to order** at 9:34 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

The Chair introduced new members of the Special Populations Committee: Dan Flores, Executive Director of Mary’s Mercy Center. Mr. Flores will be representing the homeless population. He also introduced Clint Miller from the Employment Development Department, who is a Veteran and will represent the Veteran population.

**CONSENT AGENDA (Roll Call Vote)**

**4) Approve Minutes from March 10, 2021 Special Populations Committee Meeting**

The Chair called for a motion to approve the consent agenda. Lowell King motioned; Stephani Congdon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye  
Cinnamon Alvarez: Aye  
Stephani Congdon: Aye  
Russell Degnan: Aye  
Dan Flores: Aye  
Tamica Fouts-Rachal: Absent  
Lowell King: Aye

Scott Kuethen: Aye  
Yukiko Long: Aye  
Louie Lopez: Aye  
Clint Miller: Aye  
Deborah Napier: Absent  
Pauline Pina: Aye  
Jessica Rodriguez: Aye

Without further comment or objection, motion carried by unanimous vote.

## **PUBLIC COMMENT**

### **5) Comments from the General Public in Attendance – No Public Comments**

## **PRESENTATION**

### **6) Homeless Services**

Dan Flores, Executive Director of Mary's Mercy Center provided an overview of services provided to individuals who are homeless. He provided statistical information regarding the number of individuals that are homeless (sheltered vs. unsheltered); the cities; numbers of individuals that were homeless in 2020 the ages/gender of those individuals and the subpopulations of those that are currently homeless. Mr. Flores reviewed their transitional housing programs available; resident profile and considerations for employment.

## **DISCUSSION**

### **7) Special Populations Goals Work Plan Review**

Mariann Johnson provided an overview of the current work plan for the Special Populations Committee. She reviewed the four goals that included: Facilitate funding and partnership opportunities that enhance access and delivery of services for individuals with significant barriers to employment; Develop a business engagement strategy that results in employment and work experience opportunities for all special populations; Identify any legislative or policy priorities that impact special populations and employment. Develop strategy for pursuing legislative or policy changes as needed; and lastly, Improve AJCC access and delivery of services for adults with Intellectual/Developmental disabilities.

## **REPORTS AND INFORMATION**

### **8) Partnership Update**

Mariann Johnson reviewed the list of partnerships and provided a status update on those grants. The period of time discussed was 7/1/20-current.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Lowell King motioned; Russell Degnan seconded the motion. None opposed; Motion carried.

Meeting adjourned at 10:28 AM

The next WDB Special Populations meeting is scheduled for Wednesday, August 11, 2021 at 9:30 AM and will be held via Zoom Conference.

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Devra Bell, WDB Secretary