

**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE BOARD MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, APRIL 14, 2021, 8:00 A.M. – 9:00 A.M.

MEETING MINUTES

ATTENDANCE:

Members	Present
Phil Cothran (Chair)	X
William Sterling (1 st Vice Chair)	X
B.J. Patterson (2 nd Vice Chair)	X
Cinnamon Alvarez	X
Mike Gallo	
Scott Kuethen	X
Jonathan Weldy	X
WDB Staff	Present
Devra Bell	X
Marlena Sessions	X
Brad Gates	X

OPENING

- 1) **Call Meeting to Order** - The Chair called meeting to order at 8:01 AM.
- 2) **Pledge of Allegiance** – Will Sterling led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

CONSENT AGENDA (Roll Call Vote)

4) Approval of Minutes from December 16, 2020 Executive Board Meeting

The Chair called for a motion to approve the consent agenda. B.J. Patterson motioned; Will Sterling seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent

Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye
Cinnamon Alvarez: Aye
Mike Gallo: Absent
Scott Kuethen: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) **Comments from the General Public** - There were no public comment cards presented.

PRESENTATION

6) **Asset Map Data**

The Chair introduced Brad Gates reported on the user testing that was completed in 2020; refresh of 211 data and other licenses will occur annually; and the ongoing maintenance of the system will be handled by internal staff. Staff will be trained to use these tools. A discussion ensued about any potential training classes that may be offered to the public to utilize the system. It was noted that the training will occur internally only and once that occurs, we can look at external training.

REPORTS AND INFORMATION

7) **Legislative Updates**

The Chair introduced Dan Feliz, Partner from Potomac Partners and Maral Hernandez, Legislative Analyst for San Bernardino County. They provided the following legislative updates: WIOA Reauthorization; President Biden's infrastructure plan and the return of direct spending, to which they expect to see \$10-\$15 billion earmarked; and the release of the Governor's budget appropriations for FY21/22, which should occur around May 10th.

8) **East Valley AJCC Office Updates**

The Chair introduced Fred Burks, who provided an update on the new East Valley America's Job Center of California office in San Bernardino. He reviewed the floor plan and gave updates on the move. A discussion ensued about the signage for the facility and how various partners may use some of the space.

9) **County Goals**

The Chair introduced Brad Gates, who reviewed the (5) performance measures with the County and the Youth and Business Services goals, which they have (2) each.

10) Chairman's Report - The Chair discussed the upcoming retreat in July and requested additional information. Marlina Sessions provided an overview of the schedule for Exec and General Board, with the Executive Board arriving the afternoon of July 14th for an afternoon meeting and the General Board members would arrive Thursday at Noon for the opening session.

ADJOURNMENT

The Chair called for a motion to adjourn. Scott Kuethen motioned; Cinnamon Alvarez seconded the motion.

Meeting adjourned 9:02 AM

The next WDB Executive Board Committee meeting is currently scheduled for July 14, 2021 at 3:00 PM at Lake Arrowhead Resort & Spa, 27984 CA-189, Lake Arrowhead, CA 92352.



Devra Bell – WDB Secretary