

**WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, MARCH 17, 2021 – 9:00 AM – 10:00 AM

MINUTES

Attendance:

Members	Present
Will Sterling (Chair)	X
B.J. Patterson	X
Shannon Shannon	X
Jonathan Weldy	X

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

**Public Members*

OPENING

- 1) **Chair called meeting to order at 9:01 AM.**
- 2) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 3) **Comments from the General Public in Attendance** - No public comment cards were presented.

WORKSHOP

4) Budget Workshop

The Chair provided an overview regarding the purpose of the annual budget workshop and noted there would be presentations from staff regarding the makeup of the proposed budget. Brad Gates reviewed a PowerPoint presentation that covered the following topics: Guiding Principles, which discussed priorities and budget timelines; Budget Highlights; Expenditures, which included current expenditures and forecasted budget information; and lastly, Training and Direct Services.

One discussion was related to expenditures and how those are utilized and allocated. In addition, Marlena Session noted that we have reviewed staffing costs and decided to delete 16 positions to help save money in the overall budget. Those additional funds could be put out in the community to better serve those in need of training, etc. Also discussed was the possibility of receiving additional funding from the State and when that information may come down from Sacramento. Once we have that additional data, the figures in the budget will be updated.

The Committee members were grateful for the hard work of the WDD staff and Chair of the Fiscal committee for their dedication to this process.

ADJOURNMENT

The Chair requested a motion to adjourn. B.J. Patterson motioned. Shannon Shannon seconded. None opposed; motion carried.

Meeting adjourned at 9:59 AM

The next WDB Finance Committee meeting is scheduled for Wednesday, May 12, 2021 at 8:00 AM and will be held via Zoom Conference.

A handwritten signature in cursive script, appearing to read 'Devra Bell', written in black ink. The signature is positioned above a horizontal line.

Devra Bell, WDB Secretary