

OJT Invoice (Rev 10/2021)

OJT JOB PERFORMANCE REVIEW

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	presentative / WDS		Month	/ Year					
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	Supervisor	Phone #							
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		E	M	N	U				
product/services.									
THERS: nd courteous with associates and co	o-workers								
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M – Meets Job Standards	N – Needs Improvement	l	J – Un	satisfa	ctory				
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Employer Name:					ON-THE-JOB TRAINING EMPLOYER INVOICE							_	Contract Number:										
Vendor Code:				San Bernardino County								Max Contract Amount: \$ Effective Contract Dates (from – to): –											
Street Address:					WORKFORCE DEVELOPMENT DÉPARTMENT 290 North D Street, Suite 600 San Bernardino, CA 92415-0046													-	•			_	
City / State / Zip:															raining Iax Co	-				•		hr	
Phone: Employer Contact Name:														JCC L			ng no	urs:					
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Participant Name								Participant SSN (Last 4)															
omplete the sect	ion below	for tota	l hours		•			ct term.	. Each	row r	eprese	ents m	nonths during	a the	OJT cc	ntract	term. I		•	•	•	'total" d	olumı
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County (Excess	will round s time will	down r not be i	eimbu reimbu	rsement hoursed) Max i	ours to	a tota reimbi	l of 8 hoursable	ours per hours p	shift a er mo	nd/or nth =	down 160 h	to the	e nearest .25 (Excess time	hour e will	Maxin not be	num re reimbi	eimburs ursed)	sable h	nours p	er da	y = 8 ho	urs	
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Participant Printed Name & Signature						Date Supervisor Printed Na									nme & Signature Date								
	Invoi	ice will	not b	e process	ed unle	ess a	Perfori	nance E	Evalua	tion	is sian	ned ar	nd included.	Con	nments	are re	eauirec	l upon	early to	ermin	ation.		
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County Use Only	:																						
Total Reimburs	able Train	ing Hou	ırs:			X Re	imburse	ement H	lourly F	Rate \$	\$		= To	otal R	eimbu	rseme	ent Am	ount	\$				
Reviewed by Na	ame:		_			Dat	e:		BS	SR Su	pervis	or Na	me/Signatur	e:							Date:		
Funding Source			Adult	: 🗆	Disloc	ated V	Vorker			Other	(speci	ify):		_									
Approved Amount to Reimburse \$				Cumulative Reimbursement \$								Remaining Balance \$											
							_												_				
Fiscal Office Us																							
Reviewed by Pri	inted Nam	ne/Signa	ature:									Date	:		Con	ments	3:						