

WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JULY 13, 2022 AT 10:30 AM – 12:00 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** *"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."*

AGENDA

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

PUBLIC COMMENT

- 4) Comments from the General Public in Attendance

CONSENT AGENDA

- 5) Approval of Minutes from April 20, 2022 Special Populations Committee Meeting

PRESENTATION

- 6) State of California Sub Minimum Wage Law – Robert Louen
- 7) Transportation Assistance Partnership (TAP) MOU

DISCUSSION

- 8) County Legislative Platform

REPORTS AND INFORMATION

- 9) Workplan for Special Populations

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: July 13, 2022

ITEM: (5)

SUBJECT: Approve Minutes from April 20, 2022 Special Populations
Committee Meeting

PRESENTED BY: Bradley Gates, Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from April 20, 2022 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, APRIL 20, 2022 – 10:30 AM – 12:00 PM

MINUTES

Attendance:

Members	Present	Staff to WDB	Present
Jonathan Weldy (Chair)	X	Devra Bell	X
Cinnamon Alvarez	X	Brad Gates	X
*Stephani Congdon	X	Mariann Johnson	X
*Russell Degnan	X		
*Dan Flores	X		
Lowell King	X		
Scott Kuethen			
*Yukiko Long			
Louie Lopez	X		
*Clint Miller	X		
*Deborah Napier			
*Pauline Pina	X		
*Jessica Rodriguez	X		
*Terrance Stone	X		
*Linda Titus	X		

**Public Members*

OPENING

- 1) **Chair called meeting to order** at 10:31 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance** – No Public Comments

CONSENT AGENDA (Roll Call Vote)

5) Approve Minutes from January 12, 2022 Special Populations Committee Meeting

The Chair called for a motion to approve the consent agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Absent (late arrival)
Russell Degnan: Aye
Dan Flores: Aye
Lowell King: Aye

Scott Kuethen: Absent
Yukiko Long: Absent
Louie Lopez: Aye
Clint Miller: Aye
Deborah Napier: Absent (late arrival)
Pauline Pina: Aye
Jessica Rodriguez: Aye
Terrance Stone: Absent (late arrival)
Linda Titus: Absent (late arrival)

Without further comment or objection, motion carried by unanimous vote.

PRESENTATION

6) San Bernardino County Hiring Process

Bradley Gates introduced Diane Rundles, Director of Human Resources, for San Bernardino County. She provided an overview of the county hiring process, to which the Human Resources Department provides oversight, to ensure there is a competitive process and the appropriate individuals are hired for a specified position. Based on the type of funding we receive, the County is bound by civil service requirements, therefore, personnel rules were adopted and the State audits those personnel rules, to ensure compliance. A discussion ensued regarding the hiring of individuals that fall within special populations and Ms. Rundles noted that the County does not discriminate during the hiring process and as long as individuals meet the job requirements, they are able to apply. She also discussed the challenges the County experience in finding and retaining good talent, just as other businesses have experienced recently.

WORKSHOP

7) Review Workplan for Special Populations Committee Goals

Mariann Johnson discussed the workplan that was created to support the goals of the Special Populations Committee. There were multiple activities under each of the goals that were already approved by the Committee members previously. The progress will be reported during the committee meetings to ensure these goals are met. Ms. Johnson discussed You Science and their aptitude tests and results. A discussion ensued regarding the testing itself and the challenges presented to autistic individuals or those with learning disabilities.

REPORTS AND INFORMATION

8) Prison to Employment Update

Mariann Johnson provided the updates and noted the Prison to Employment (P2E) funding, which ended on March 31, 2022. She reported on the program enrollment details and the key wins. They are awaiting final numbers, but it appears the funds were spent in full. The members discussed what they learned as a result of this program; the connection with other partners in the county and there is a need to be more proactive in getting the stories and successes out in the public, so we can obtain further funding.

9) Federal Earmarks

Brad Gates reported on our receipt of a \$250,000 Federal earmark from Senator Feinstein and Senator Padilla, which will be used to hire 2 full time staff that will work with individuals with disabilities. There were many letters of support provided to us.

ADJOURNMENT

Chair called for a motion to adjourn. Russell Degnan motioned; Louie Lopez seconded the motion. None opposed; Motion carried.

Meeting adjourned at 11:53 AM

The next WDB Special Populations meeting is scheduled for Wednesday, July 13, 2022 at 10:30 AM and will be held at the WDD Administration Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.

Devra Bell, WDB Secretary