

**WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE BOARD MEETING  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415**

**WEDNESDAY, JUNE 15, 2022, 9:00 AM – 10:00 AM**

**MEETING MINUTES**

**ATTENDANCE:**

<b>Members</b>	<b>Present</b>
Phil Cothran (Chair)	X
William Sterling (Vice Chair)	X
Cinnamon Alvarez	X
Scott Kuethen	X
Shannon Shannon	X
Jonathan Weldy	X
<b>WDB Staff</b>	<b>Present</b>
Devra Bell	
Bradley Gates	X
Cher Bliss	X

**OPENING**

- 1) **Call Meeting to Order** - The Chair called meeting to order at 9:00 AM.
- 2) **Introductions** – The Chair started introductions around the room.

**PUBLIC COMMENT**

- 3) **Comments from the General Public** - There were no public comment cards presented.

**CONSENT AGENDA**

**4) Approval of Minutes from March 9, 2022 Executive Board Meeting**

The Chair requested a motion to approve the consent calendar. Shannon Shannon made a motion; Cinnamon Alvarez seconded the motion. All approved, motion passed.

**PRESENTATION**

**5) Virtual Demonstration of Workforce Compass**

Bradley Gates introduced Taylor Stockton with Future Fit AI, who provided a demonstration of the Workforce Compass software, via Zoom conference. A discussion ensued about how the system integrates with CalJOBS automatically and how positions in CalJOBS can go directly into their system, as well. Also discussed was Labor Market Data and how it is pulled from a dozen different sources, by region, to personalize the job search experience.

## **DISCUSSION**

### **6) Approve Recommendation for Contract Award to Future Fit AI/Workforce Compass for a total aggregate amount not to exceed \$150,000, for the two-year period from August 15, 2022 through August 4, 2024**

Bradley Gates provided an overview of the item. There was extensive discussion between Board members and Taylor Stockton from Future Fit AI to determine the systems' capabilities and onboarding process. Mr. Stockton discussed the ability of this system to provide a hybrid model of servicing the customer, whether it be in-person or virtually. Also discussed were the impact to businesses and how a connection through the Chambers could be beneficial, although businesses would continue to enter job openings in CalJOBS. Additional topics discussed were the costs of the pilot program and future costs, which Mr. Stockton noted should remain similar to the pilot project; they discussed workflows and how Mr. Stockton's team works to understand our current workflows; and lastly, they discussed assessment tools included and the timeframe for installation and going live would take approximately 3-4 months. The Board would like to discuss this application with Texas, as they are currently using this model.

The Chair requested a motion to approve. William Sterling motioned; Shannon Shannon seconded the motion. Cinnamon Alvarez opposed, pending the receipt of additional information. Motion approved.

## **REPORTS AND INFORMATION**

### **7) Legislative Updates**

Bradley Gates provided an update for WIOA Reauthorization and noted the Bill passed the House and is now in the Senate for consideration. Currently, it is anticipated that the Bill is not expected to go anywhere.

### **8) WIOA Fiscal Reports**

Bradley Gates provided an overview of the fiscal reports. He also reported an Ad Hoc committee was developed to review the current WDB By-Laws and they reviewed the documents and make recommendations that will go before the General Board for review and comment.

### **9) County Report**

Bradley Gates announced and discussed the (8) new Youth provider contracts that passed the Board of Supervisors and the Board approved the new budget. Mr. Gates also announced the Memorandum of Understanding with the City of Ontario was approved to continue operating our satellite office to assist customers in the area.

### **10) Chair Report**

The Chair had no updates to report

## **ADJOURNMENT**

The Chair called for a motion to adjourn. Cinnamon Alvarez motioned; William Sterling seconded the motion.

Meeting adjourned at 10:33 AM

The next WDB Executive Board Committee meeting is currently scheduled for September 14, 2022 at 1:00 pm at the Lake Arrowhead Resort and Spa, 27984 CA-189, Lake Arrowhead, CA 92352.



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Devra Bell – WDB Secretary