

SAN BERNARDINO COUNTY WORKFORCE DEVELOPMENT BOARD
General Board Meeting
Workforce Development Administration
290 North D Street, 6th Floor, San Bernardino, CA 92415

WEDNESDAY, DECEMBER 7, 2022

MEETING MINUTES

ATTENDANCE:

Members				Staff to WDB	
	Present		Present		Present
Phil Cothran <i>(Chair)</i>	X	Lowell King		Devra Bell	X
Will Sterling <i>(Vice-Chair)</i>	X	Scott Kuethen	X	Brad Gates	X
Orlando Acevedo	X	Louie Lopez			
Cinnamon Alvarez	X	Robert Loeun			
Ken Boshart	X	Dale Marsden	X	WDD Staff	
Ricardo Cisneros		Lina Montes	X	Fred Burks	X
Jimmy Elrod		Henry Shannon	X	Curtis Compton	X
Mike Gallo		Shannon Shannon	X	Mariann Johnson	X
Cheri Greenlee		Jonathan Weldy	X		

OPENING

- 1) **Chair Call Meeting to Order** at 12:01 PM
- 2) **Pledge of Allegiance** – Scott Kuethen led the pledge
- 3) **Introductions** - The Chair led introductions around the room
- 4) **Success Stories**
 - **AJCC:** Lucia La Rosa presented on behalf of recipient Victor Betancurt, who was unable to attend the meeting. She provided Mr. Betancurt’s background and work with his career coach at the AJCC office. He was able to obtain a position netting \$3,000 per week, working 50 hours per week.
 - **Business Services:** Carmela Giliberto introduced Eric Goodman, CEO/President of Mountain View Services. His firm is the leading supplier of groceries, medical supplies, janitorial supplies, durable medical equipment and more. Mr. Goodman shared the story of an employee that had been placed in the “On the Job Training” program and she now leads their billing team.
 - **Youth:** Haimanot from El Proyecto introduced the Youth success story recipient, Ajaney Shannon. Ms. Shannon is a 22 year-old with 5 children and participated in the CNA program, where she graduated in the top 3 of her class. She aspires to go back to school at San Bernardino Valley College to become a Registered Nurse.

PUBLIC COMMENT

5) Comments from the General Public in Attendance

There were no public comment cards presented at the meeting

CONSENT AGENDA

6) Approval of Minutes from the September 15-16, 2022 Workforce Development Board General Meeting

7) Approval of Minutes from the September 28, 2022 Workforce Development Board Special Board Meeting

The Chair requested a motion to approve the consent calendar. William Sterling made a motion; Lina Montes seconded the motion. All in favor, non-opposed. Motion passed.

DISCUSSION

8) Approve Contract Award and Funding with Future Fit/AI Workforce Compass for AJCC Enhancement Services for a total aggregate amount not to exceed \$150,000, for a two-year period of January 1, 2023, through December 31, 2024.

Bradley Gates, Director, provided an overview of the item and the product, which utilizes Artificial Intelligence to match employees to jobs, utilizing a web-based technology. A discussion ensued about the firm's ability to work with schools and colleges, as well as workforce boards. The Chair requested a motion to approve the item. Henry Shannon motioned; Cinnamon Alvarez seconded the motion. All in favor, non-opposed. Motion passed.

9) Election of Workforce Development Board Officers: Chair, Vice Chair and Treasurer

Cinnamon Alvarez provided the Board with an overview from the Nomination Committee meeting and the resulting slate that was selected. The Chair asked each member nominated if they accepted the nomination, which was affirmative. He also requested any additional nominations from the floor. Receiving none, the Chair requested a motion to approve the slate as follows: William Sterling, Chair; Scott Kuethen, Vice Chair; Shannon Shannon, Treasurer. The Chair requested a motion to approve. Dale Marsden made a motion; Lina Montes seconded the motion. All in favor, none opposed. Motion passed.

REPORTS/INFORMATION

10) Committee Updates

- Executive Board: Brad Gates reviewed the Fiscal reports and noted we no longer have any regional dollars available but are awaiting updates from the State regarding RPI 5.0, which may provide additional funding. Mr. Gates also provided a Legislative update. The Workforce Innovation and Opportunity Act Reauthorization is currently sitting with the House of Representatives, but many are optimistic this will be addressed in the near future. Lastly, Mr. Gates reported that Patty Murray, Senator in the State of Washington, is set to lead the Senate Appropriations Committee next year.
- EDBR Committee: Cinnamon Alvarez reported on the Economic Recovery Business Services Outreach Support Project, which included performance over the past year. She also reviewed the EDBR goals and workplan highlights. Lastly, she reminded the members where they can find the Business Services dashboard on the WDB website.
- Special Populations Committee: Jonathan Weldy discussed the committee's review of data at their last meeting, regarding the different populations and how they compared to

the overall WIOA data. They also discussed the YouScience outcomes; provided updates on the quarterly special populations covering meeting, which focused on apprenticeships; the Uniquely Abled cohort will begin in January; the submission of the Disability Navigator grant and lastly, the submission of the Prison 2 Employment grant by Riverside County, who is the lead on this regional grant.

- Youth: Shannon Shannon reported on the presentation made to the Youth Committee from the Victor Valley Transportation Authority regarding their new Microlink Transport program. She also noted the Youth providers continue to meet monthly and WDD staff is working with Roadtrip Nation on the contract, which they hope to have approved by the Board of Supervisors in January. Lastly, Ms. Shannon reminded the members where they can find the Youth dashboard, which is updated monthly and can be accessed through the WDB website.

11) County Report

Brad Gates discussed the UFI layoff in Victorville and how the strength of our Business Services team led to a quick outreach and subsequent job fair, to assist employees who had been displaced, as a result of the layoff. At the job fair, these individuals had the opportunity to meet with businesses in the area to help secure new employment. Mr. Gates also discussed a recent audit, which resulted in zero findings, and reported on a contract for a new Business Services workshop, which is provided in Spanish.

12) Chair Report

Phil Cothran thanked everyone on the Board for their service, since this is his last meeting as the Chair, but will remain on the Board as the Immediate Past Chair.

ADJOURNMENT

The Chair requested a motion to adjourn the meeting. Lina Montes motioned; Henry Shannon seconded the motion.

The meeting adjourned at 1:41 pm

The next Workforce Development Board General Meeting is scheduled for Wednesday, February 22, 2023, located at the WDD Administrative Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.



Devra Bell, WDB Secretary