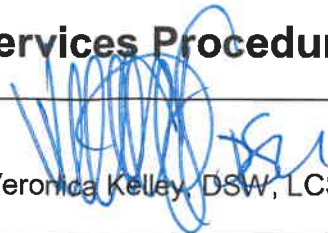




Admission Preference and Interim Services Procedure

Effective Date 07/08/2021
Revised Date 07/13/2021


Veronica Kelley, DSW, LCSW, Director

Purpose The purpose of this procedure is to provide guidance to San Bernardino County (County) Department of Behavioral Health (DBH) and contracted provider staff in providing admission preference and interim services to priority populations, which include pregnant women and intravenous drug users (IVDU).

Admission Preference In accordance with the provisions of the Substance Abuse Prevention and Treatment Block Grant (SABG) and the Admission Preference and Interim Services Policy (SUDRS0207), DBH will give admission preference to priority populations, identified as pregnant women and IVDU individuals and provide said populations with interim services *if necessary*.

Interim Services Procedure for Pregnant Women The following outlines steps for providing interim services (if necessary) to pregnant women seeking residential SUD treatment services:

Step	Action						
1	Pregnant woman calls DBH's Screening, Assessment and Referral Center (SARC) for residential treatment services.						
2	SARC staff will perform client screening and assessment.						
3	Upon determining client qualifies for residential treatment services, SARC staff will review admission availability of residential treatment providers: <table border="1" data-bbox="589 1285 1412 1623"> <thead> <tr> <th>If ...</th> <th>Then ...</th> </tr> </thead> <tbody> <tr> <td>A residential treatment provider has capacity to admit the client</td> <td>Client is referred to provider for residential treatment services</td> </tr> <tr> <td>If no residential treatment provider has current capacity to admit the client</td> <td>SARC will refer client to Intensive Outpatient Treatment (IOT) or Perinatal Treatment Services and client will be provided these services within 48 hours.</td> </tr> </tbody> </table>	If ...	Then ...	A residential treatment provider has capacity to admit the client	Client is referred to provider for residential treatment services	If no residential treatment provider has current capacity to admit the client	SARC will refer client to Intensive Outpatient Treatment (IOT) or Perinatal Treatment Services and client will be provided these services within 48 hours .
If ...	Then ...						
A residential treatment provider has capacity to admit the client	Client is referred to provider for residential treatment services						
If no residential treatment provider has current capacity to admit the client	SARC will refer client to Intensive Outpatient Treatment (IOT) or Perinatal Treatment Services and client will be provided these services within 48 hours .						

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Admission Preference and Interim Services Procedure,

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Interim Services Procedure for Pregnant Women, continued

The following outlines steps for providing interim services to pregnant women seeking services for *any* other level of care:

Step	Action
1	Pregnant woman seeks SUD treatment services directly from a provider for <i>any</i> other level of care (i.e. IOT, outpatient, drug court and perinatal).
2	Provider, where services are requested, will provide interim services.
3	Provider will complete the Interim Services Provider Form and maintain the forms on site, as requested by DBH.
4	Provider will submit interim services information to DBH-SUD Administration at DBH-SUDRSADMIN@dbh.sbcounty.gov via the Interim/TB services monthly tracking log [(See Admission Preference and Interim Services Policy (SUDRS0207))].

Admission Preference and Interim Service Procedure for IVDU's

The following outlines the steps for providing interim services (if necessary) to an IVDU client seeking residential SUD treatment services:

Step	Action						
1	IVDU client calls DBH's SARC for residential treatment services						
2	SARC staff will perform client screening and assessment						
3	Upon determining IVDU client is approved for residential treatment services, SARC staff will review residential treatment provider's capacities: <table border="1" data-bbox="581 1329 1403 1667"> <thead> <tr> <th>If ...</th> <th>Then ...</th> </tr> </thead> <tbody> <tr> <td>A residential treatment provider has capacity to admit the client</td> <td>Client is referred to provider for residential treatment services</td> </tr> <tr> <td>If no residential treatment provider has current capacity to admit the client</td> <td>SARC will refer client to Intensive Outpatient Treatment (IOT) for interim services and client will be provided these services within 48 hours.</td> </tr> </tbody> </table>	If ...	Then ...	A residential treatment provider has capacity to admit the client	Client is referred to provider for residential treatment services	If no residential treatment provider has current capacity to admit the client	SARC will refer client to Intensive Outpatient Treatment (IOT) for interim services and client will be provided these services within 48 hours .
If ...	Then ...						
A residential treatment provider has capacity to admit the client	Client is referred to provider for residential treatment services						
If no residential treatment provider has current capacity to admit the client	SARC will refer client to Intensive Outpatient Treatment (IOT) for interim services and client will be provided these services within 48 hours .						

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Admission Preference and Interim Services Procedure,

Continued

Admission Preference and Interim Service Procedure for IVDU Clients, continued

The following outlines the steps for providing interim services to an IVDU client seeking services for *any* other level of care:

Step	Action
1	IVDU client seeks SUD treatment services directly from a provider for <i>any</i> other level of care (i.e. IOT, outpatient, drug court and perinatal services).
2	Provider, where the client requested services, will provide interim services.
3	Provider will complete the Interim Services Provider Form and maintain the form(s) on site, as requested by DBH.
4	Provider will submit information to DBH-SUD Administration on interim services provided via a monthly tracking log. [(See Admission Preference and Interim Services Policy (SUDRS0207)].

Interim Services Monitoring Procedure

The following outlines the steps DBH-SUDRS will take to monitor the provision of Interim Services:

Step	Action
1	Designated SUDRS staff will monitor the electronic mailbox for receipt of Interim/TB Services monthly logs.
2	Upon receipt of the Interim/TB Services log, designated SUDRS staff will transfer the aggregate data into the SUDRS Interim/TB Services Master Log.
3	If an Interim Services log is not received by the monthly due date, the designated SUDRS staff member will notify the Program Coordinator.
4	Program Coordinator will contact the provider and work with the provider to have outstanding logs submitted as soon as possible.

Note: Program Coordinators will review the Interim Services Forms kept on site at the provider's facility during monitoring reviews, to ensure services are provided as required by applicable regulations. Deficiencies in any provider's timely reporting will be noted during monitoring reviews.

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Related Policy or Procedure

The related policies and procedures in can be found in the [DBH Standard Practice Manual](#):

- Substance Use Disorder and Recovery Services Monitoring Review Policy (SUDRS0207)
- Substance Use Disorder and Recovery Services Monitoring Review Procedure (SUDRS0207-1)
- Admission Preference and Interim Services Policy (SUDRS0214)

Reference

- Drug Medi-Cal Organized Delivery System (DMC-ODS) Intergovernmental Agreement
 - Substance Abuse, Prevention and Treatment Block Grant (SABG) Application
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