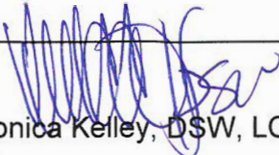




# California Outcomes Measurement System (CalOMS) Monthly Reporting Policy

**Effective Date** 05/29/2012  
**Revised Date** 09/16/2019

  
Veronica Kelley, DSW, LCSW, Director

**Supersedes** California Outcomes Measurement System - Treatment (CALOMS-TX) Monthly Report Policy (ADS0216)

**Policy** It is the policy of the Department of Behavioral Health (DBH) to collect and enter intake, discharge, and annual update data about recipients of substance use disorder (SUD) treatment services via the California Outcomes Measurement System (CalOMS), and report this data monthly to California Department of Health Care Services (DHCS), with an error rate of less than five (5) percent.

**Purpose** To outline the requirements of DBH Substance Use Disorder and Recovery Services (SUDRS), DBH Information Technology (IT), and SUD contract providers to adhere to DHCS CalOMS data collection and submission standards.

**Entering CalOMS Data** Staff who enter CalOMS data into DBH's Behavioral Health Management Information System (BHMIS) are responsible for protecting the integrity of the data by recognizing errors made by intake personnel, and correcting the errors prior to entering into the BHMIS. The following are prerequisites to entering CalOMS data into the BHMIS:

- Complete training with DBH IT regarding BHMIS access and data entry, and
- Demonstrate knowledge and understanding of the CalOMS TX Data Dictionary and CalOMS TX Data Collection Guide, as evidenced by ability to recognize and correct documentation errors and maintain a monthly clinic error rate less than five (5) percent.

**Note:** DBH and contracted providers of SUD treatment services shall participate in CalOMS informational meetings, trainings, and conference calls as directed by SUDRS Program Manager II (PM II)/designee.

*Continued on next page*

# California Outcomes Measurement System (CalOMS) Monthly Reporting Policy, Continued

---

## Determining Root Cause of Errors

Clinic Supervisor/designee shall review each month's CalOMS errors to determine the root cause of each error and discuss the findings with the staff who committed the error in order to:

- Determine reasoning for inaccuracy;
  - Provide correct data with explanation of determination, and
  - Decrease future occurrences by identifying and educating staff members who report incorrect CalOMS data.
- 

## Related Policy or Procedure

DBH Standard Practice Manual:

- California Outcomes Measurement System (CalOMS) Monthly Reporting Procedure ([SUDRS0229-1](#))
- 

## Reference(s)

- California DHCS Revenue Agreement for Substance Abuse Prevention and Treatment Block Grant Services
  - California DHCS Revenue Agreement for Substance Use Disorder Drug Medi-Cal Organized Delivery System
  - The California Outcomes Measurement System Treatment ([CalOMS Tx Data Dictionary](#))
  - The California Outcomes Measurement System Treatment ([CalOMS Tx Data Collection Guide](#))
  - [SIMON Drug Alcohol Services Reference Manual](#)
-